

**Attendees**

| <b>Board Position</b>    | <b>Name</b>               | <b>Present</b> |
|--------------------------|---------------------------|----------------|
| President                | Mr. Ryan Bunge            | X              |
| Executive Vice President | Ms. Natalie Linville-Mass |                |
| Treasurer                | Ms. Janet S. Masamoto     |                |
| Secretary                | Mr. Gregory J. Wild       | X              |
| Director, Symposium      | Ms. Tammy Dean            | X              |
| Director, Donations      | Mr. Alan Kruse            |                |
| Director                 | Mr. Mark A. Westrom       |                |
| Director                 | Mr. Alan George Wilson    |                |
| Director, Nominating     | Mr. George B. Rivard      | X              |
| Director                 | Ms. Joy D Fleming         |                |
| Director, Programs       | Ms. Kim E. White          | X              |
| Director, STEM Programs  | Ms. Celia M. Hadden       |                |
| Director, Membership     | Mr. Todd Prouty           | X              |
| Director, Scholarships   | Mr. John W. Masengarb     |                |
| Director, Awards         | Ms. Brittany Benson       | X              |
| Director                 | Mr. Tim Bower             |                |
| Director                 | Mr. Ernie Cychosz         |                |

**Nini joined from Media Link for support on the meeting controls**

**Mr. Bunge called the meeting to order at 5:05 CDT**

**1. Meeting minutes** – Distributed prior to the meeting

Mr. George Rivard made motion to approve. Ms. Tammy Dean seconded. All voted in favor of approval.

**2. Finance, Treasurer, Ms. Janet Masamoto**

Mr. Bunge reviewed finances.

|                             |               |
|-----------------------------|---------------|
| Prior Balance Checking      | \$52,116.77   |
| Prior Balance Savings       | \$17,785.74   |
| Interest earned             | \$2.97        |
| Total Bank                  | \$69,905.48   |
| Checks                      | (\$11,894.43) |
| Bank Balance                | \$58,011.05   |
| Outstanding Checks          | (\$250.00)    |
| Budget Commitments          | (\$12,010.32) |
| Uncommitted funds Available | \$45,750.73   |
| Cash Reserve Goal           | (\$50,000.00) |
| Shortfall to Goal           | (\$4,249.27)  |

- Mr. Wild made motion to approve the Financial Report. Mr. Todd Prouty seconded. Board voted unanimously to approve Financial Report

### **3. Program committee. Ms. Kim White/ Ms. Tammy Dean**

Tammy Dean: **Symposium**

- The team is recommending Tax Slayer as the venue
- Chosen date: October 25<sup>th</sup> -26<sup>th</sup>
- Ms. Dean reviewed the Symposium agenda and potential Speakers and potential panels
  - Discussed the mix of Government versus Industry with regard to the Government's reporting. We need a 51/49 split of Industry / Government.
- Dinner Cruise
- Ms. Dean reviewed the Sponsorship packages that will be offered.
- Tax Slayer has the possibility of having someone come in the evening which would require tear down
- Reviewed the potential fees:
  - Attendance \$310 (\$280 for NDIA Member, USG – Free, except pay for meals)
  - Booth plus 1 registration \$560 (\$530 NDIA Member)
  - Booth plus 2 registrations \$770 (\$730 NDIA Member)

Previous events had as many as 600 participants. Usually half are Government (non-paying) and they come for one presentation and leave. Budgeted for 160 paying customers

Mr Bunge asked if any help needed?: Ms. Dean said the main thing is to finalize the Agenda and get a "Save the Date" sent out.

Mr. Bunge asked that the draft agenda be sent out and then potential speakers/ panel members could be sent to Tammy.

**Smaller virtual event** – Nothing new to report.

### **4. Board of Director Meeting Location:**

We will do a virtual meeting in September due to all the activity going on with the symposium.

### **5. Scholarship Committee John Masengarb Chair, Janet Masamoto, Tammy Dean, Ryan Bunge**

- Discussed potentially posting the names of the scholarship winners (noted in previous meeting minutes)

### **6. Website/Facebook/Constant Contact. (George/Natalie)**

Nothing new to report. Still looking at long term plan for the website

We do need to try and get the list from the Constant Contact list from the previous symposium.

7. **AWARDS Program Committee:** (Ms. Brittany Benson Chair)
  - Ms Benson: Started looking at various awards we could do and she is meeting with the historian at the Arsenal in order to potentially use one of the previous Arsenal Leaders recognize leadership.
  - Mr. Bunge: What are we looking to recognize and can we do it at the symposium (possibly at the dinner cruise.
  - Ms. Benson mentioned that the 160<sup>th</sup> anniversary for the Arsenal is this year and potentially we could tie something to that.
  - Mr. Bunge asked if we have thoughts on criteria for an award, send out to the group and we can solicit nominations so possibly the award could be given at the symposium.
  
8. **Donations Committee:** (Al/George- Co-chairs)
  - Mr. Rivard - No new requests have come in. Until we have some financial income under our belt, George is not going to actively solicit.
  
8. **Membership:** (Mr. Todd Prouty - Chair, Mr. George Rivard).
  - We are up 2 new members (Collins)
  - One potential recruiting approach is for some of the larger groups (e.g. Crystal/ Collins/ BAE) to recruit suppliers and other people
  - We have a goal to get one new corporate member (have we taken credit for BAE yet? Mr. Prouty will check)
  
9. **Nominating Committee:** (George - Chair, Tammy, Ryan, Al Kruse)
  - Mr. Bunge and Mr Rivard have prepped the succession plan and will submit all the information to Nationals.
  
10. **STEM Committee:** (Celia- Chair, George):
  - Nothing new to report
  
11. **NEW/OTHER BUSINESS/INFO:**
  - Mr. Bunge met with Mr. David Norquist, the new National Chairman. Basically steady as she goes but he would like more input on challenges and help needed from National.
  - Getting input on where we have areas of expertise (e.g. Defense Production Act, On-shoring semi-conductor). Ultimately they would like to start mapping out what areas can be tapped when information or issues arise. If people have ideas or areas, please forward them on.
  - Topics for the November Leadership forum. Mr Bunge may be soliciting ideas for that.
  - Quad Cities Chamber of Commerce invoice - \$729. We need to pay. Mr. Rivard noted they have been a good partner. Budget was approved so it has already been approved.

**Location for next meeting.**

Sept 13<sup>th</sup> at 5 pm via Zoom

Mr Wild made a motion to adjourn. Mr Rivard seconded and the board unanimously voted to adjourn at 6:16 pm