



*Chapter Established in 1936*

**Tuesday, January 14th, 2025**

## **NDIA Meeting Minutes**

Meeting called to order at 5:00 CST on Tuesday, January 14<sup>th</sup>, 2025 by Natalie Linville-Mass

### **Attendees**

Board Position	Name	Present
President	Natalie Linville-Mass	x
Executive Vice President	Brittney Benson	
Treasurer	Todd Prouty	x
Secretary	Ernie Cychosz	x
Programs	Dhiraj Raghvani	
Symposium	Logan Brincks	x
Scholarships	Ryan L Bunge	
Awards	Brittney Benson	x
Membership	Flint Znamenacek	x
Nominations	George Rivard	x
Donations	Mike Lux	
National Policy Group	Brittany Benson	
STEM Chair	Mike Lux	
Director	Timothy Bower	
Director	Joy Fleming	
Director	Celia M. Hadden	

#### **1. Welcome!!**

#### **2. Prior Meeting Minutes (Ernie):**

- a. November Board Minutes approved.

#### **3. Treasurer's Report (Todd):**

- a. 2025 Budget: Main take away is that there is plenty of money to spend going forward for scholarships, donations, etc.
  - i. Logan to send contact info to Mike Lux for future STEM donations
- b. Quarterly Report: Approved and will be turned in ahead of the Jan. 31<sup>st</sup> due date.
- c. In-Kind Donations Protocol: In-Kind donations to be acknowledged/posted in future minutes and invoices.
- d. Treasurer's Report approved.
- e. Progress on transition to National?

#### **4. Symposium (Logan)**

- a. Next Year's Date is now: Tuesday, June 3rd & June 4th at Vibrant Arena see <https://ndia-ia-il.org/symposium/> for details which still need to be updated
- b. Confirmed Arena availability and agreement signed.

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- c. Next Committee Meeting 2pm Jan 23<sup>rd</sup>.
- d. Where Help is needed: Finding industry speakers (to convert industry contacts to speakers or sponsors),

## **5. Program Committee (Dhiraj): Dhiraj not in meeting.**

- a. Proposal for Programming for 2024-2025
- b. Winter Lunch & Learn: still looking into the Navy ship possibly late March/early April.
- c. Summer Webinar: potentially after the Symposium.
- d. Fall Industry Tour: Crystal Group is committed to hosting; need to choose a date (Thursday afternoon in late October?).
- e. Need Committee Members
- f. Celebrating Long-term Board Members: working with Helen; ongoing.

## **6. Scholarship Committee (Ryan): Ryan not in meeting.**

- a. Scholarship Application is on the website.
- b. Winners will be awarded their scholarship at our Symposium event the evening of Tuesday, June 3<sup>rd</sup>.
- c. Who is on the committee to evaluate the incoming scholarships?

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## 7. STEM/Donations Committee (Mike): Mike not in meeting.

- a. STEM Donations
- b. Have we received any requests? What donations could we pursue? NDIA National gave examples in Model Chapter Application of the following organizations like STEM, local ROTC military programs, Wounded Warriors, USO, Fisher House, etc.

## 8. AWARDS Program Committee (Brittney):

- a. Model Chapter/Chapter of excellence (<https://www.ndia.org/chapters/about-ndia-chapters/model-chapter-chapter-of-excellence>)
- b. Forrestal Industry Leadership Award Nominations Due January 29<sup>th</sup>, 2025; Could push out to members/make a Facebook post to seek nominations. Here are the details:

*I am pleased to announce that nominations are now open for the 2024 James Forrestal Industry Leadership Award. This prestigious recognition honors exemplary contributions to our industry. Detailed information about the award can be found [here](#).*

*Submit your nomination with the nominee's resume or bio using the following link: [NDIA Forrestal Award Nomination](#).*

*Kindly note that the deadline for submissions is January 29<sup>th</sup>.*

*Thank you for your attention and contribution to this important award cycle. We look forward to receiving your Chapter's nominations.*

*If you have any questions, please feel free to reach out to Helen at [hamend@NDIA.org](mailto:hamend@NDIA.org).*

- c. Lifetime Achievement Award nominations: to schedule a meeting to discuss; could honor awardee at the symposium.
- d. Recognized Al Kruse, John Masengarb, Kim White and Jan Masamoto on both Social Media pages and on eblasts in the last year.

## 9. POLICY Committee/Liaison for NDIA Division (Brittney)

## 10. Promotion (Natalie):

- a. Website:
  - i. We updated many areas of the website and continue to make content changes where needed.
  - ii. Next will be work on Banners – thank you BAE and Collins for Use of their pictures. Please let us know if there are pictures we can add to

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our Chapter website with products and services provided in our area.  
We will add “Donated by Company” on each donated image.

- b. Facebook/LinkedIn: We run a minimum of two posts per month on each platform, add events when there is a scheduled event coming up and we are slowly inviting all members of our chapters to like both pages.
- c. Eblast: 1<sup>st</sup> Quarter will go out the end of this month.

## **11. Membership (Flint):**

- a. Update on members: 659 members total
- b. New Member Letter to 2024 Members have gone out and did not hear anything back.
  - i. May send out another round of letters advertising the symposium as well as donation and speaking opportunities.

## **12. Nominating Committee (George):**

- a. We do need Board Members. We have lost 6 Board Members in the last year. Will need help for a committee to help nominate members.
- b. Please note at least one month prior to elections, Helen and Callie need to be notified of upcoming elections. We will also need to notify Helen and Callie as soon as new board members are voted into the group.

## **13. NEW/OTHER BUSINESS/INFO:**

- a. Next meeting: Zoom meeting scheduled for Tuesday, March 11th at 5pm (Meetings are held the 2<sup>nd</sup> Tuesday of each odd month)

**Meeting concluded at 6:03 CST.**