



# NDIA Meeting Minutes

## Tuesday, July 9th, 2024

Meeting called to order at 5:00 CST on Tuesday, July 9<sup>th</sup>, 2024 by Natalie Linville-Mass:

### Attendees

Board Position	Name	Present
President	Natalie Linville-Mass	x
Executive Vice President	Brittney Benson	x
Treasurer	Todd Prouty	x
Secretary	Ernie Cychosz	x
Programs	Dhiraj Raghwani	x
Symposium	Logan Brincks	x
Scholarships	John Masengarb	
Awards	Kay Krewer	
Membership	Flint Znamenacek	
Nominating	George Rivard	x
Donations		
National Policy Group	Brittany Benson	x
STEM Chair	Mike Lux	x
Director	Ryan L Bunge	x
Director	Joy Fleming	
Director	Celia M. Hadden	
Director	Janet S. Masamoto	
Director	Mark A. Westrom	
Director	Kim E. White	
Director	Keven Stevens	

- 1. Welcome!!**
- 2. Prior Meeting Minutes (Ernie):**
  - a. May meeting minutes approved.
- 3. Treasurer’s Report (Todd):**
  - a. Treasurer’s Report (April 30th – July 9th) approved.
  - b. Progress on Invoices, Checks and Scholarship Checks: still some to be processed.
  - c. Will get scholarships paid and all balances complete before moving forward with transition to National.
  - d. Will pay QC Chamber Bill and maintain membership.
- 4. Symposium (Logan)**
  - a. Takeaways



- i. Good Day 1 attendance; dropped off for Day 2 (may be due to having higher government officials and speed connect on Day 1).
  - ii. Mixed feedback: Many people enjoyed the topics we had; Government Representatives showed interest in being more involved.
  - iii. Had a Symposium Debrief Meeting with the Internal Symposium Planning Team and identified action items: Set a date, theme, and agenda early and let the people come in; will have monthly Symposium meetings starting 7/11.
  - iv. Would like to get involved with someone from the Island and high-level Generals, Colonels, and/or Commanders as early as possible for next year.
- b. Next Year's Dates: Looking to go back to Vibrant and have requested a contract to lock in May 20<sup>th</sup> and May 21<sup>st</sup>.
  - c. Needed Help (Specific Committee Members and their Roles)
    - i. Sponsorships – someone outside of the Symposium Chair needs to be in charge of sponsorships.
    - ii. Volunteer identified to take on specifics at the Registration Desk.
    - iii. Someone to take on Government Relations/Special Invites.

**5. Program Committee (Dhiraj):**

- a. Progress for Programming for 2024-2025
- b. Need Committee Members
- c. BOD Meeting @ Corporate Member HQ. 2024 ideas (American Ordnance sponsor)
  - i. Keep Board Meeting separate.
  - ii. Make available to BOD and other members.
- d. Possible Celebration for Long-term Board Members within the next few months.
- e. Discussion in EventBrite: To identify better tools for organizing webinars and use a platform to promote sponsors for these events.

**6. Scholarship Committee (Ryan/Jan):** Ryan, Jan, and Natalie to meet and discuss more in depth.

- a. Ryan to possibly lead this committee; assistance needed to read essays/score the applicants.
- b. 4 Scholarship Winners have been sent a Congratulation Email, but packets are pending checks for their scholarships.
- c. Only one scholarship recipient was able to make it that day and sent emails the afternoon she was leaving for the event. How do we handle this next year? Do we need to move up the deadlines?
- d. All 2024-2025 Scholarships Winners have separate Facebook and LinkedIn posts and are in the process of being published. We are working on the website page, but don't feel comfortable until checks and packets go out.



- e. Takes away on this set of applications and how can board help with next year
- 7. STEM Committee (Mike):**
- a. STEM Donations
  - b. Would like to stretch outside the QC and gauge interest of that in newsletters/find a way to get students here from other areas.
- 8. AWARDS Program Committee (Brittney):**
- a. 8 Lifetime Achievement Award nominations
  - b. Model Chapter/Chapter of excellence (<https://www.ndia.org/chapters/about-ndia-chapters/model-chapter-chapter-of-excellence>)
- 9. Policy Committee (Brittney):**
- a. Email went out with a questionnaire on NDIA to better understand and shape processes regarding working with the Government.
- 10. Donations Committee (Mike/George):**
- a. Mike and George to assess/approve applications (with flow chart) for NDIA donations going forward.
- 11. Promotion (Natalie):**
- a. Website: Still need pictures for the banner on the homepage. Please send me photos of what's made in this area that we can use on the website. We can add "Donated by Collins Aerospace" for an example as companies donate photos.
  - b. Facebook/LinkedIn: We run a minimum of two posts per month on each platform, add events when there is a scheduled event coming up and we are slowly inviting all members of our chapters to like both pages.
  - c. Eblast: Lots of them are going out right now.
- 12. Membership (Flint):**
- a. Update on members: have gained many members after the Symposium.
  - b. New Member Letter to 2024 Members to go out.
- 13. Nominating Committee (George):**
- a. Please note: at least one month prior to elections, Helen, Callie or Rachel need to be notified of upcoming elections.
  - b. Current BOD (15, plus Kevin Stevens and Kay Krewer who have missed two board meetings. Kay has health reasons for not joining, but hopes to in the future. Kevin has not returned emails.)
- 14. NEW/OTHER BUSINESS/INFO:**
- a. WID in our Region: Jessica Horaney with Collins out of Cedar Rapids is heading up the effort; would be good to have a WID member on the NDIA board and vice versa.
  - b. Next meeting: Zoom meeting scheduled for Tuesday, September 10<sup>th</sup> at 5pm (Meetings are held the 2<sup>nd</sup> Tuesday of each odd month)

**Meeting concluded at 6:28 CST.**