



NDIA Meeting Minutes Tuesday, September 9th, 2024

Meeting called to order at 5:00 CST on Tuesday, September 9th, 2024 by Brittney Benson:

Attendees

Board Position	Name	Present
President	Natalie Linville-Mass	
Executive Vice President	Brittney Benson	x
Treasurer	Todd Prouty	x
Secretary	Ernie Cychosz	x
Programs	Dhiraj Raghvani	x
Symposium	Logan Brincks	x
Scholarships	Ryan L Bunge	
Membership	Flint Znamenacek	
Nominations	George Rivard	x
Donations	Mike Lux	
Director	Timothy Bower	
Director	Joy Fleming	
Director	Celia M. Hadden	

1. **Welcome!!**
2. **Prior Meeting Minutes (Ernie):**
 - a. July Meeting Minutes approved.
3. **Treasurer’s Report (Todd):**
 - a. Treasurer’s Report approved.
 - b. Progress on Invoices, Checks and Scholarship checks
 - c. Transition to National – Todd to reach out and communicate readiness to transition.
 - d. Quarterly Reports – to do quarters 2, 3, and 4 and send in for chapter of excellence.
 - e. Would like to see more money go toward STEM programs.
4. **Symposium (Logan)**
 - a. Next Year’s Date: Tuesday, May 20th & May 21st at Vibrant Arena.
 - b. Check to be sent to Vibrant Arena by Todd; contract is signed.
 - c. Next Committee Meeting: Thursday, Sept. 12th – goals are to decide on a

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theme/topic, finalize committee positions, and create a plan to reach high-value targets/invitees.

- d. Where I Need Help (Specific Committee Members and their Roles) – to discuss at Thursday meeting.
- 5. Program Committee (Dhiraj):**
 - a. Proposal for Digital meetings – to try Zoom webinars.
 - b. Progress and Date for American Ordinance Tour – October 23rd; to get going on organizing this.
 - c. Progress for Programming for 2024-2025
 - d. Need Committee Members
 - e. Possible Celebration for Long-term Board Members – to organize with Natalie.
- 6. Scholarship Committee (Ryan):** Ryan not in attendance.
 - a. 4 Scholarship Winners have received scholarship funds and formal certificate of scholarship. They have received individual shout outs on Facebook and Linked, in our Quarterly Eblast and will soon be on our website.
 - b. Only one scholarship recipient was able to make it to Scholarship event on the evening of May 21st and that recipient sent an email the afternoon she was leaving for the event. How do we handle this next year?: Visit the schools and/or parent work places to present scholarships & get more publicity.
 - c. Take aways on this set of applications: to make it clear that applicants should provide their final school selections when awarded the scholarships.
 - d. To update 2024-2025 application on website.
- 7. STEM/Donations Committee (Mike):** Mike not in attendance.
 - a. STEM Donations
 - b. Have we received any requests? What donations could we pursue? NDIA National gave examples in Model Chapter Application of the following organizations like STEM, local ROTC military programs, Wounded Warriors, USO, Fisher House, etc.
- 8. AWARDS Program Committee (Brittney):**
 - a. Model Chapter/Chapter of excellence (<https://www.ndia.org/chapters/about-ndia-chapters/model-chapter-chapter-of-excellence>): Form went in on Monday, Sept. 8th.
 - b. Recognized Al Kruse, John Masengarb and Kim White on both Social Media pages and on eblasts in the last year. To invite them to a social after the American Ordinance Tour.
- 9. POLICY Committee/Liaison for NDIA Division (Brittney)**
- 10. Promotion (Natalie):**
 - a. Website:
 - i. New Logo: See top of this agenda. Just rolled out on the website this weekend.
 - ii. Uploaded all Board Minutes and updated all Board Members

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- iii. Next will be work on Banners – thank you BAE and Collins for Use of their pictures. Please let us know if there are pictures we can add to our Chapter website with products and services provided in our area. We will add “Donated by Company” on each donated image.
- b. Facebook/LinkedIn: We run a minimum of two posts per month on each platform, add events when there is a scheduled event coming up and we are slowly inviting all members of our chapters to like both pages.
- c. Eblast: Lots of them are going out right now.

11. Membership (Flint): Flint not in attendance.

- a. Update on members: 644 members total.
- b. New Member Letter to 2024 Members has not gone out yet; in progress.
- c. To identify new Corporate members

12. Nominating Committee (George):

- a. Officially removed Kay Krewer from Board of Directors because she is no longer a member of the NDIA and has not attended board meetings or communicated with us (Ernie and Brittney).
- b. We do need Board Members. We have lost 5 Board Members in the last year. Will need help for a committee to help nominate members.
- c. Please note at least one month prior to elections, Helen and Callie need to be notified of upcoming elections. We will also need to notify Helen and Callie as soon as new board members are voted into the group.

13. NEW/OTHER BUSINESS/INFO:

- a. WID in our Region: Jessica Horaney with Collins out of Cedar Rapids is heading up the effort. I have not received any new information on this front.
- b. Next meeting: Zoom meeting scheduled for Tuesday, November 12th at 5pm (Meetings are held the 2nd Tuesday of each odd month)

Meeting concluded at 6:19 CST.