

Attendees

Board Position	Name	Present
President	Mr. Ryan Bunge	x
Executive Vice President	Ms. Natalie Linville-Mass	x
Treasurer	Ms. Janet S. Masamoto	
Director	Mr. Flint Znamenacek	
Director, Symposium	Ms. Tammy Dean	
Director, Donations	Mr. Alan Kruse	x
Director	Mr. Mark A. Westrom	
Director, Nominating	Mr. George B. Rivard	x
Director	Ms. Joy D Fleming	
Director, Programs	Ms. Kim E. White	
Director, STEM Programs	Ms. Celia M. Hadden	x
Director, Membership	Mr. Todd Prouty	
Director, Scholarships	Mr. John W. Masengarb	
Director, Awards	Ms. Brittany Benson	
Director	Mr. Tim Bower	
Director	Mr. Ernie Cychosz	x
Director	Mr. Dhiraj Raghvani	x
Director	Mr. Logan Brincks	x

Meeting called to order at 5:09 CST by Mr. Ryan Bunge:

1. **Prior Meeting Minutes** –July and September have been previously sent previously and approved.
2. **Board Update** for 2024-2025

President	Natalie Linville-Mass
Executive Vice President	Brittney Benson
Chapter Director	Ryan L. Bunge
Chapter Director, Symposium Lead	Logan Brincks
Chapter Director	Joy Fleming
Chapter Director	Celia M. Hadden
Chapter Director, Donations	Al Kruse
Chapter Director	Janet S. Masamoto
Scholarships	John W. Masengarb
Treasurer	Todd D. Prouty
Director, Nominating	George B. Rivard
Chapter Director	Mark A. Westrom
Chapter Director	Kim E. White
Chapter Director	Tim Bower
Chapter Director, Secretary	Ernie A. Cychosz

Program Director	Dhiraj Raghvani
Chapter Director, Membership	Flint Znamenacek
Chapter Director, Awards	Kathy Krewer
Chapter Director	Keven Stevens
STEM Chair	Mike Lux

3. Treasurer's Report:

- Discussed the treasurer's report for September and October. An issue in October's report needs correction and subsequent approval.
- **Next Steps:** Ryan will work with Jan to get the corrected report and send out the report for approval, still an open issue.
- **Highlight:** Looked like Septembers numbers were not fully carried over, per George.

4. Program Committee:

- Logan planning for the 2024 symposium starts now, including date and location.
- Plan for 2024 meeting at one of NDIA's corporate member locations. Possibly Field Theory or Lewis Machine & Tool for possibly hosting.
- **Next Steps:** Continue developing the symposium program and contacting National to get Dave, Jen and Racheal to attend. Logan was going to try to schedule something for the last week of November, week of the 27th, to touch base with the planning committee.

5. Scholarship Committee:

- Discussion on obtaining application packages and managing related communications.
- **Next Steps:** Need to get information/names of the 5 scholarship recipients so Natalie can post on website/Facebook. George was going to ask John to resend the application packages to Natalie so she could get the names.

6. Website and social media:

- Posting more regularly and getting back on track!
- Planned e-blast of 2024 board position announcements, and approval of the website updates, working with Web Guild to get these updates done.
- **Next Steps:** Execute planned e-blasts, announce board positions, and update the website.

7. Awards Program Committee:

- IL/IA NDIA Chapter won Certificate of Excellence
- Received a check for \$1000.00.
- Shout out to Brittney for her efforts.

8. Donations Committee

- Nothing new
- Sponsored an unnamed event (per George) and needed to get recognized.

9. Membership Committee

- No new information

10. Nominating Committee

11. STEM Committee

- From Ceila
 - Concurred in draft 2024 NDIA IA-IL Chapter Budget, subject to clarifying that NDIA will fund its annual \$2500 STEM scholarship through QCESC. Seeking guidance on how the scholarship funds will be transferred to QCESC.
 - Attended October QCESC meeting in person; attending 15 November virtual QCESC meeting (qcesc.org has the link) and 20 December at STEAM on Wheels, Bettendorf.
 - QCESC 2024 Scholarship program has begun; applications are due by January 23, 2024. Sponsors will receive essays and applications scoring by January 29. The Scholarship recipient selection meeting will be held on Wednesday, January 31 at 6pm (virtual)
 - QCESC STEM Celebration will take place Thursday, 22 February 2024 at the Bend Event Center, East Moline. The NDIA Board needs to confirm attendance (3 have attended in the past); looking for guidance on arranging payment for attendance.
 - QCESC member societies (e.g., NDIA) are welcome to submit information on their events (including summary of results) for publication in QCESC newsletters.
 - Upcoming QCESC STEM events; volunteers always needed and welcome:
 - Moline FIRST LEGO League Qualifiers December 2, 2023, 8a-4p, John Deere World Headquarters
 - Iowa FIRST LEGO League Qualifiers December 9, 2023, 8a-4p, Putnam Museum and Science Center
 - Battle of the Bridges March 1-2, 2024, Putnam Museum and Science Center
 - Ceila looking for articles, notes, results from the last symposium we could share with ACESC, would like to highlight these in their newsletter.

12. New Business-or as I would call it, Natalie's day at the NDIA.

- Going to redo membership fees, have not done this since 1997.

- More individual memberships and less corporate memberships
 - Looking at tiered system for membership
 - 85% of revenue comes from conferences and 9% comes from dues, this is concerning to National.
 - Rachel will be doing a webinar once a month with membership, this is on the horizon.
- NDIA is coming to hang out with Logan in February, date to be determined.
 - Talk from other chapters, Matchmaking needs to be a must at the symposiums!
 - Jen Stewart is the policy liaison, focusing on bilateral competition between CCP and the US.
 - NDIAConnect is going to be abandoned, Higher Logic getting was getting paid \$200k and NDIA did not feel they were getting value out of them, should be done in May with some chapters moving over to the new vendor as soon as that is figured out.
 - National had deep founding cuts, short 6.8 million, had to reach back into their reserves to meet their budget.
 - If we pay any of our speakers, we need to give them a W9.
 - If we give the scholarships directly to students, we need to give them tax forms, easier to pay directly to schools.
 - Guy Walsh-supposed to be the person who signs the bank accounts.
 - Operating Principles need to make sure David Norquest has signed them, seems there are some he did not sign. Ryan signed them and forwarded them on, so this is in process and need to find out where in the process it is.
 - Marketing emails-when we send out e-blasts can only go to those who said they want to communicate with us, can send separate emails to those who chose not to be on the e-blasts to show them what they are missing and see if they wish to change their minds.
 - APBI's can be given throughout the year but need to call it a requirement briefing.