

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
13 September 2011**

1. The Iowa-Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites, Bettendorf, IA on 13 September 2011. Mr. George Rivard, chapter president, called the meeting to order at 5:00 pm. Board members and chapter officers present were Mr. Art Heyderman, Mr. Steve Mapley, Mr. John Masengarb, Ms. Vicky Miller, Mr. Alan Prowse, Mr. Rivard, Mr. Mert Sachs, Ms. Diane Wheeler and Mr. Alan Wilson.

2. Prior Meeting Minutes: Mr. Rivard noted that the minutes from the 12 July 2011 board meeting had been electronically distributed and coordinated for approval with those in attendance. Mr. Masengarb moved to approve the minutes. Mr. Wilson seconded and the motion passed.

3. Treasurer's Report. Mr. Masengarb provided the treasurer's report for the period ending 31 August 2011. He reported that the chapter has a combined total of \$38,555.04 in its checking and savings accounts. Income received in the July and August was \$283.20. This has come from a symposium booth sale and registration. Expenses during the period (largely scholarship awards) amounted to \$6,835.57. Considering the yet outstanding checks of \$3,000, the computed bank balance is \$35,555.04. Uncommitted funds are at \$14,160.88 (above our cash reserve set at \$16,000), with the delta largely budgeted commitments yet to occur. Mr. Wilson made a motion to approve the treasurer's report and Ms. Miller seconded the motion. The board voted and approved the treasurer's report.

4. 2012 Operating Budget. The draft 2012 chapter operating budget for 2012 was distributed to board members and chapter officers prior to the meeting. Mr. Masengarb reviewed the methodology used to prepare the budget and highlighted the changes from the current year's budget. He also mentioned that subsequent to preparation of the draft, he had been informed that sponsorship of the SGT Fisher scholarship would not continue in 2012. Support to the VA Hospital visits was increased by 66% and the STEM was increased by 50%. The board agreed to sponsor two SGT Fisher scholarships at \$1,500 each. The board agreed to support 11 additional \$1,500 scholarships and a \$2,000 STEM scholarship. The chapter's total scholarship program will increase by \$1,500 from the current year. Mr. Wilson made a motion to approve the 2012 Operating Budget. Motion was seconded by Mr. Mapley. The board voted and approved the budget as amended.

5. Donations. Mr. Masengarb indicated that donation requests since our last board meeting and for which checks have been issued, as per approved budget were:

- \$400 Donation to Steve Mapley for underprivileged kids to attend Iowa State Engineering Kids Day Camp..
- \$300 Donation to the annual Navy Birthday Ball.

6. Membership. Mr. Rivard reported that there is no change in our chapter membership numbers since the last board meeting.

7. Programs Committee. The chapter will host the 5th Midwest Government Contracting Symposium during the 3rd week in May 2012 at the i wireless Center in Moline, IL. Ms. Miller, Mr Masengarb and Mr. Wilson shared the activities of the symposium planning committee with the board members. The planning committee has extended an invitation to the Army Sustainment Command to make its Advance Planning Briefing for Industry a part of the symposium. The offer is being reviewed with a decision expected at the September

planning committee meeting. Several board members responded to the request to participate on symposium committees.

8. WID Report: Ms. Wheeler reported on the election results for WID chapter officers. Ms. Joy Fleming and Ms. Mary Adams are the new president and vice-president, respectively. The planning date for installation of officers is October 5th. Ms. Wheeler invited board members to attend the ceremony at a location that is yet to be determined.

9. STEM. Mr. Rivard reported that the Rock Island Arsenal STARBASE application was forwarded on August 16, 2011. Mr. Mapley reported on recent and planned STEM activities. He mentioned the Iowa State Engineering Kids Day Camp hosted by the Putnam Museum FIRST Lego League event to be hosted by the Putnam Museum, the FIRST technology challenge in February 2012, Davenport Project Lead the Way committee meetings, cardboard boat regatta, Quad Cities Engineering and Science Council Pizza parties for science and math teachers, and Mom's night out for STEM.

10. Banner. Mr. Rivard informed the board that he has ordered the podium banner and table display banner from Signs Now. The items should be available by the end of October.

11. Golf Shirts. A status report of board members requesting golf shirts was presented by Mr. Wilson and Mr. Rivard. After discussion, the board agreed to open the opportunity to purchase shirts to all chapter members as well as order a number of shirts to be held in reserve.

12. New/Other Business. Mr. Heyderman provided information on upcoming veterans activities. The next Honor Flight is November 3rd. Board members are invited to participate in flight return activities that evening at 10:00 pm. His next visit to the Veterans Hospital in Iowa City is scheduled for September 22nd. The group will leave from the Flying J at 8:00 am and return between 1:00 to 1:30 pm.

13. Ms. Wheeler made a motion to adjourn the meeting. Seconding the motion was Mr. Wilson. Motion passed and meeting adjourned at 5:50 PM.

14. Next board meeting will be 8 Nov at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites (formerly the Bettendorf Holiday Inn) at 5 pm.

Mr. John Masengarb
Secretary / Treasurer