

**Iowa Illinois Chapter  
National Defense Industrial Association (NDIA)  
Board of Directors Meeting Minutes  
8 May 2012**

1. The Iowa-Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites, Bettendorf, IA on 8 May 2012. Mr. George Rivard, chapter president, called the meeting to order at 5:00 pm. Board members and chapter officers present were Ms. Jan Masamoto, Mr. John Masengarb, Mr. Billy Murphy and Mr. Alan Wilson.
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 13 March 2012 board meeting had been electronically distributed and coordinated for approval with those in attendance. Mr. Wilson moved to approve the minutes. Mr. Murphy seconded and the motion passed.
3. Treasurer's Report. Mr. Masengarb provided the treasurer's report for the period ending 30 April 2012. He reported that the chapter has a combined total of \$118,626.44 in its checking and savings accounts. Income received in March and April was \$82,984.38. Primary income sources were from the registrations booth sales, matchmaking registrations, sponsorships, and golf fees associated with the May 2012 small business symposium. Monies from symposium activities will result in significant income this month. Expenses during the period amounted to \$6,394.43. Major expenses were \$3,281.49 in fees for processing symposium transactions, \$953.08 for symposium badges and lanyards, \$500.00 donation for the Army Birthday Ball, \$500 donation to Support the Davenport West FIRST Team, and \$400 to the RIA Welcome Club for a golf hole sponsorship. There was one outstanding check for \$1,200.00 at the end of April. Remaining budget commitments for Fiscal Year 2012 are \$30,458.09. Mr. Wilson made a motion to accept the treasurer's report. Mr. Murphy seconded the motion. Motion passed. .
4. Donations. The chapter received a donation request to support the Army Birthday Ball. A \$500.00 donation to support this event was included in the chapter's fiscal year 2012 operating budget and was funded.
5. Scholarships. Our chapter received twenty-nine scholarship applications. The scholarship committee evaluated the applications and selected ten recipients to receive NDIA scholarships and two recipients to receive SGT Paul Fisher scholarships. Letters have been mailed to all recipients and non-recipients. As of 8 May, four recipients responded that they will attend the recognition ceremony on Thursday, May 24<sup>th</sup>.
6. Membership. No report was available for presentation.
7. Programs Committee. Several chapter members are actively involved in planning activities for the 5<sup>th</sup> Midwest Small Business Contracting Government Contracting Symposium May 22-24, 2012 at the i wireless Center in Moline, IL. We have received over 400 registrations, sold all of the booth spaces, and sold \$24,000 in sponsorships. We have cutoff registrations for matchmaking and the JMTC tour. The golf events hosted by the RIA Welcome Club are also doing well. All outstanding tasks will be completed prior to the start of the symposium.
8. WID Report. Mr. Masengarb provided the WID report. The April 22<sup>nd</sup> fashion show at the Isle of Capri was a success. The National WID president attended the event. On May 30<sup>th</sup> the WID Chapter will sponsor a lunch and learn in the Caisson Room, Building 60. Topic is Introduction to Parliamentary Procedure – Robert's Rules of Order. Time is 11:30 AM to 12:30 PM.

9. STEM. Mr. Rivard reported that Rock Island Arsenal is in the next wave of STARBASE sites to be funded but current fiscal constraints make the addition of future STARBASE sites uncertain.

10. New/Other Business.

a. Mr. Rivard told board members that we need to re-establish the nominating committee.

b. Mr. Rivard informed the board members that he had received a phone call from Mr. Kerry Skinner, President of the Rock Island Arsenal AUSA Chapter. The two chapter presidents agreed to work more closely with each other. Mr. Skinner also requested and received permission to include our chapter logo in the local Military Support Commitment Agreement.

c. Mr. Steve Mapley participated in the NDIA National Event Guidance Teleconference led by BG (R) Barry Bates. Bottom line is that NDIA and its chapters must be aware of the Army's policies on conferences and co-sponsored conferences. Everyone is concerned over costs. Events such as golfing events need to be separate events – separate cost and time. Networking events need to have more of a business perception than a “grand bash.”

d. The board members discussed a request from the Army Sustainment Command to establish a Committee of Logistics Supply Providers (CLASP). Board members indicated interest in pursuing this but asked Mr. Rivard and Mr. Mapley to meet with ASC leadership to better define that committee's goals and objectives prior to making a final decision.

13. Ms. Masamoto made a motion to adjourn the meeting. Seconding the motion was Mr. Wilson. Motion passed and meeting adjourned at 6:35 PM.

13. Next board meeting will be July 10, 2012 at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites at 5 pm.

*Mr. John Masengarb*  
Secretary / Treasurer