



**Iowa-Illinois Chapter National Defense Industrial Association (NDIA) Board of Directors
Meeting Minutes
10 November 2020**

1. The Iowa-Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Holiday Inn, Rock Island, IL on 10 November 2020. Mr. George Rivard, President, called the meeting to order at 5:04 p.m. Board Members and Chapter Officers present were Mr. John Masengarb, Ms. Natalie Linnville-Mass, Ms. Celia Hadden, Ms. Janet Masamoto, Ms. Trish Huber, Mr. Robert Radkiewicz, Mr. Al Kruse and Ms. Joy Fleming. Mr. Ryan Bunge and Ms. Tammy Dean joined by Zoom.

2. **Prior Meeting Minutes:** Mr. Rivard stated that the minutes from the 8 September 2020 Zoom Board Meeting were electronically distributed for review and approved by those in attendance. Recommended changes received during the staffing process were accommodated, and the minutes were posted on the Chapter's website.

3. Treasurer's Report: Ms. Joy Fleming

a. Ms. Fleming distributed the Treasurer's Report for the periods ending 30 September and 31 October 2019. The September report showed a computed beginning bank balance of \$80,938.61 in the Chapter's checking and savings accounts. The source of income of \$1.46 came from savings account interest. Expenses totaled \$915.99 with the main source of expense being \$750.00 donation to the Rock Island Center for Math and Science which will be used at a future date. Bringing the ending bank balance to \$80,022.62. The October report showed a computed beginning bank balance of \$80,022.62 in the Chapter checking and savings accounts. Total income from savings account interest was \$1.50. Expenses totaled \$67.70 for monthly credit card merchant fees. Bringing the ending bank balance to \$79,956,.42. It was noted that the Cash Reserve amounts on both reports were incorrect with September being \$70,000.00 and October being \$50,000.00. A motion was made by Ms. Janet Masamoto to approve the Treasurer's Report with corrections. Ms. Celia Hadden seconded. All were in favor and the Treasurer's Reports were approved.

b. 4th Qtr Financial Report was submitted to National.

c. FY2021 Operating Budget for the Chapter was approved by the Board and copies were e-mailed to the Board members.

4. Scholarships: Mr. John Masengarb

Applications are due NLT 12 April 2021. Need new committee member to replace Mr. Radkiewicz.

5. AWARDS: Lifetime Achievement Award nominations are accepted at any time.



a. Need volunteer to refocus and reinvigorate above award as Mr. Carton is no longer available to do so.

b. NDIA Silver Medal Award. At the conclusion of the Board meeting, Mr. Robert Radkiewicz was honored with medal and citation signed by NDIA CEO/President Gen(R) “Hawk” Carlisle.

6. Donations: Mr. Al Kruse, Ms. Mary Adams and Mr. George Rivard

a. **USO’s Frank n’ Fridays:** On 9 Oct 20, the USO had reinitiated, but with a box lunch style. We chose not to attend. Believe we have two more of our FY20 donated events. Jackie will advise when they are rescheduled.

b. **RI Center for Math and Science:** Check cashed and to be carried over to FY21

7. Membership: Ms. Kim White – absent

a. Last list dated 31 October 2020; membership stood at 613-up 15. Received new report today with membership at 611. Ms. White will be reengaging with members. Discussed need to get to people before leaving the Government. Need to have a cause as to why to join, what are they getting. Mr. Kruse will come up with the benefits for joining the Chapter. Mr. Rivard to forward what has already been put out before to Mr. Kruse.

b. Regarding BOD;

Per last meeting, infrequent board members were queried about remaining on board and participation. Five indicated they wish to leave the Board. Mert Sachs, Mary Adams, Vicky Miller, Mike Carton, and Chioma Ezeugwu.

Mark Westrom, Kim White, and Alan Wilson wish to remain.

c. BAE corporate members are locating to Cedar Rapids and should be switching over per Mr. Bunge, to show on our Chapter membership roster.

8. Nominating Committee Report: Ms. Natalie Linville-Mass, Mr. Ryan Bunge, Ms. Tammy Dean and Mr. Al Kruse

a. Natalie announced that Mr. Ryan Bunge has expressed willingness to replace Mr. Radkiewicz as Exec VP with the help of Mr. Radkiewicz. Mr. Rivard to bring a vote to the full Board for approval by e-mail.

b. Mr. Rivard indicated continuing need for formal development of a succession plan for officers and board members.



c. With the departure of Ms Adams, the donation committee is open for another member from the board to serve. Please submit nominations for any and all board positions to Mr. Rivard who will forward to Ms. Linville-Mass.

9. Program Committee (Symposium/Events). Trish/John/Kim/Natalie:

- **2021 Symposium Status (Trish)**
 - Ms. Huber went over why apparent lesser support in more direct participation by Arsenal Island; biggest reasons seems to be lack of senior level commitment and promotion. This, coupled with the COVID uncertainty, and the high risk believed in trying to execute a virtual symposium, technically and the personnel support/resources demanded, consensus was likely 2022 better target for more traditional symposium. Key always is the need to pick topics to bring in people: Government and industry. Mr. Kruse will approach Mr. Carr about Industry Day and potential collaboration.
 - Natalie also reported on her research regarding virtual platforms for symposium type events, with pricing varying from \$3500 to as much as \$50,000 or more, depending on the capabilities included such as breakout rooms, networking, sponsor booths, etc.
- **Other Events (Natalie)**
 - In the interim, to remain visible and active in the community, all agreed we need to hold smaller, less technically challenging and cost incurring events. Walk before we run approach and build/add event capabilities as we become more comfortable with our abilities to execute. But start more simply, with a single topical event using Zoom, for example, and hopefully have a sponsor and/or small attendance fee to generate some income.
 - Natalie proposed an ‘every other month’ type event, which all agreed good plan, IF topics/speakers of interest can be lined up. A schedule of speaker/topics populated at least in the near term to define our path forward is needed and Natalie is to lead that effort. Ms. Linville-Mass suggested charging \$20-\$50 or getting a sponsor, use Zoom, get a topic. Zoom is \$300-\$500 a year with 100 plus attendees possible. The topics could be cybersecurity, attorney, Cheri Bustos, Marietta Miller-Meeks, National has possible topics too and possibly to have every other month.
 - Ryan Bunge indicated that Zoom has functionality to have a webinar recorded ahead of time and people can view on demand.
 - Ms. Linville needs help with Webinars

10. Website/Facebook/Constant Contact.

- Normal website maintenance and posting of happenings.
- 59 followers on Facebook.
- Constant Contact eblasts for Great Lakes event.



11. STEM Related: (Celia): Updated our Chapter Profile with QCESC; February 25, 2021 is planned QCESC event.

12. NEW/OTHER BUSINESS/INFO:

- **NDIA Connect:** Member-Only Benefit for connection and collaboration
- **NDIA Box:** Joy has been using to submit our chapter financial reports.
- **NDIA Board Meeting:** November 16; Chapter Presidents are invited to attend virtually. Model Chapter winners will be announced during NDIA Board Meeting.
- **National Defense Industrial Association Member Leadership Council (NMLC)** – formerly Program Development Advisory Council. Meeting now scheduled for January 2021.
- Still would like to have all corporate members to have POC specifically to collect and channel policy issues they have that NDIA may be able to assist in seeking resolution.
- Ms Linville-Mass indicated the QC Hub is no longer available for small business support.
- **Location for next meeting.** Holiday Inn, Rock Island - 12 Jan 2021, 5PM. [We will likely continue to hold virtually as well to accommodate broader board member participation, especially for outside Quad Cities BOD members as well as general membership in the future].
 - **Note:** We are re-booking another year thru November 2021. Will be in conjunction with Rock Island Ale House. Holiday Inn (Jamie) is to confirm the schedule (2nd Tuesday, every other month, starting in January 2021)

The NDIA has a policy of strict compliance with federal and state antitrust laws. The antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade. Consequently, NDIA members must avoid discussing certain topics when they are together – both at formal association membership, board, committee, and other meetings and in informal contacts with other industry members: prices, fees, rates, profit margins, or other terms or conditions of sale (including allowances, credit terms, and warranties); allocation of markets or customers or division of territories; or refusals to deal with or boycotts of suppliers, customers or other third parties, or topics that may lead participants not to deal with a particular supplier, customer or third party.