



Iowa-Illinois Chapter National Defense Industrial Association (NDIA) Board of Directors Meeting Minutes 12 November 2019

1. The Iowa-Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Holiday Inn, Rock Island, IL on 12 November 2019. Mr. George Rivard, President, called the meeting to order at 5:07 p.m. Board Members and Chapter Officers present were Mr. Bob Radkiewicz, Ms. Kim White, Mr. John Masengarb, Mr. Al Kruse, and Ms. Joy Fleming.

2. **Prior Meeting Minutes:** Mr. Rivard stated that the minutes from the 10 September 2019 Board Meeting were electronically distributed for review and approved by those in attendance. Recommended changes received during the staffing process were incorporated, and the minutes were posted on the Chapter's website.

3. **Treasurer's Report:** Joy Fleming

a. Ms. Fleming distributed the Treasurer's Report for the period ending 31 October 2019. The October report showed a computed beginning bank balance of \$106,178.88 in the Chapter's checking and savings accounts. The main sources of income was \$1.51 from savings interest. The main sources of expenses were from credit card merchant fees in the amount of \$176.13. There is an outstanding check for \$19.22. Making the ending bank balance \$105,936.46. A motion was made by Mr. Kruse to approve the Treasurer's Report. Mr. Radkiewicz seconded. All were in favor and the Treasurer's Report was approved.

b. 4th Qtr. Financial Report was submitted to National 10 October in order to allow Model Chapter submission and award at Leadership Meeting. No announcement at meeting happened.

c. National indicated they would be providing Quick Books to all Chapters. Hoping this will alleviate some of the requirements for financial reports to National.

d. Mr. Rivard updated We-Pay. It was the system the Visitor's Bureau used for accepting payments on-line and from which deposited to our account.

e. Credit card processing charges was discussed for possible elimination along with the Constant Contact monthly charge in the amount of \$100.94. Mr. Rivard will be checking with National as they will be introducing a registration/credit card system.

f. The 2020 Budget was sent to all Board members on 10 October 2019.



4. **Scholarships:** Mr. John Masengarb

a. Approved budget shows up to 10 FY2020 scholarships (SGT Fisher/NDIA-9. STEM-1) plus one awarded but payment deferred for \$2500; The 9 SGT Fisher/NDIA applications are due NLT 11 April 2020. Notice will be put in the Island Insight. He will also be checking with the recipient who wanted her scholarship paid in 2nd semester.

5. **AWARDS:** Lifetime Achievement Award nominations are accepted at any time.

a. Mike is POC. Skibbie/Eicher/Greenberg. Likely need to re-characterize. Maybe logistics, ammunition, and DOD general support.

b. **Caterpillar** (77 Years) – Recognition certificate mailed to them 29 October after they were unable to schedule an on-site visit this CY/NDIA 100th anniversary year. Posted as News on website.

6. **Donations:** Mr. Al Kruse, Ms. Mary Adams and Mr. George Rivard

a. **USO's Frank n' Fridays:** A military holiday was on 8 November, so our last event for FY 2019 was moved to 10 January 2020. Mr. Rivard will get with Ms. Inman for FY 2020 schedule. Mr. Masengarb stated he will not be able to help as he will be having therapy on Fridays.

b. **RI Center for Math and Science** asked again for our support. We had discretionary budgeted for \$750. All 16 Board Members that responded to the poll, voted to fund request. Natalie will work with Joy to execute the funding and recognition.

7. **Membership:** Ms. Kim White

a. Last list dated **31 October 2019**, membership stood at **607**, up 86 from **511** 31 Aug but down a bit from high of **634** in Sep. All the recent delta seemed to be in corporate – and all Collins (~26).

b. Regarding BOD: Mr. Rivard

- Collins Aerospace corporate renewal is past due although National is maintaining them in roster: (4/30/2019 expiration showing)
- Joy is due to renew by 31 Dec. Mary - can't tell as WID members no longer show on our roster. Everyone else looks good for now.

c. Ms. White handed out an Excel spreadsheet showing eight Corporate members. Mr. Rivard asked her to add a numbers column for total members. Ms. White will be working on logos and get website cleaned up this month. She is still to get in contact with Lewis Machine and will put down Cobham in Davenport.



8. Programs: Ms. Trish Huber, Mr. John Masengarb, Ms, Kim White, Ms Natalie Linville-Mass, Mr. Bob Radkiewicz

a. **Symposium -2020.** After looking at venues, decided to stay at Taxslayer Center (Cost and availability such as River Center wanted \$10k for audiovisual which is included at the Taxslayer). Quad Cities Visitors Bureau is opting out for admin support. Lot of Admin handled as well as registration/credit card processing. Asked Natalie whether she might be able to fill some gaps. Have received proposal, but need to refine statement of work. Also, potential that Chapters will be able to use National registration/credit card processing system. Next planning meeting will be next Tuesday from 2:00-3:00 p.m. RIA legal said that APBI will have to be free. Melissa Burant is lead on networking/matchmaking. Kim suggested adding membership to registration. John said it had been done in the past and not sure why it changed.

b. **Chapter Program Committee meeting:**

- Natalie suggesting that we have a late Jan/early Feb luncheon event with Steve Szalo, SBA Contract Specialist at TACOM as speaker perhaps with Dianne Wheeler-Stoffa as well. Kim and Natalie will get this flushed out.
- Ms. White stated that Caterpillar is not interested in hosting event. She has been in touch with John Deere.

9. Website/Facebook/Constant Contact.

- a. Normal website maintenance and posting of happenings.
- b. 51 followers on Facebook. Natalie provided summary report.
- c. No constant contact activity.

10. STEM Related: Ms. Celia Hadden absent.

Mr. Rivard stated that a STEM meeting is coming up.

11. NEW/OTHER BUSINESS/INFO:

a. **Leadership Conference.** George attended 30/31 October in Washington/Pentagon City.

- New collaboration platform (below) briefly discussed; membership data base enhancements not really discussed. IA/IL, Michigan, Great lakes, Great River have been collaborating.
- **NDIA Connect:**
 - New benefit based on feedback from Chapter & Division leaders
 - Member-Only Benefit for connection and collaboration



- Members drive their NDIA Connect experience
- Delivers tailored content based on member-established permissions
- **Will be Beta testers – end of January. March launch**
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b. Model Chapter Submission: George submitted on-line on 10 October. Rush as national wanted to announce at leadership conference. They did not and will award later – supposedly option of having staff member come out and present; George is fine with mailing – unless we want to work in to symposium time frame.

c. Quarterly News Letter: 2nd Newsletter issued 19 November. Kim will talk to Natalie about next newsletter. May just direct to website via constant contact mailing and not necessarily have a newsletter.

d. Linking Leaders Newsletter: Likely dead as still have not seen new one. Expect it is OBE'D by NDIA- Connect initiative. However, still encourage all to raise issues/ideas so that National may be able to champion. Collaboration Platform to replace.

e. NDIA 100 year anniversary: Leadership reception was focused as anniversary event. Hopefully you all got the November magazine. Great app to add to info. Bob Woodward key note speaker.

f. CNC Manufacturing Program: Visited Moline HS 11 Oct w/ Chamber to learn about their Manufacturing Career Program (Engineering/CNC/Welding Certification and Apprentice Program linkage). These are students who get college credit for running machines.

g. National Defense Industrial Association Member Leadership Council (NMLC) –formerly Program Development Advisory Council.

- New Charter.
- Division membership may be grouped for better representation
- Chapters may be grouped regionally in future and have one Council member, who would be responsible to coordinate within the region for issues/suggestions from membership.
- George volunteered and was accepted to continue on new NMLC. New chairman is Terry McKearney (formally Chapter Chair) from San Diego Chapter. New Chapter Chair is Megan McKinney from Great Lakes. Still forming. No Division person yet.

h. Still would like to have a POC for all corporate members; specifically to collect and channel policy issues they have that NDIA may be able to assist in seeking resolution.

i. Ms. Fleming brought up about audit. It was decided to ask Kevin Stevens to do the audit for FY 2019.

Mr. Al Kruse moved to adjourn the meeting. Mr. John Masengarb seconded. Meeting was adjourned at 6:22 p.m.



i. **Location for next meeting.** Holiday Inn, Rock Island - 14 January 2020

- **Note:** We are booked another year thru November 2020. Will be in conjunction with Rock Island Ale House.

The NDIA has a policy of strict compliance with federal and state antitrust laws. The antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade. Consequently, NDIA members must avoid discussing certain topics when they are together – both at formal association membership, board, committee, and other meetings and in informal contacts with other industry members: prices, fees, rates, profit margins, or other terms or conditions of sale (including allowances, credit terms, and warranties); allocation of markets or customers or division of territories; or refusals to deal with or boycotts of suppliers, customers or other third parties, or topics that may lead participants not to deal with a particular supplier, customer or third party.