

Iowa-Illinois Chapter National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
8 January 2019

1. The Iowa-Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Bennigan's Bar & Grill, Rock Island, IL on 8 January 2019. Mr. George Rivard, President, called the meeting to order at 5:07 p.m. Board Members and Chapter Officers present were Mr. Michael Carton, Ms. Kim White, Ms. Janet Masamoto, Mr. Mark Westrom, Ms. Celia Hadden, and Ms. Joy Fleming.

2. **Prior Meeting Minutes** – Mr. Rivard stated that the minutes from the 13 November 2018 Board Meeting were electronically distributed for review and approved by those in attendance. Recommended changes received during the staffing process were incorporated, and the minutes were posted on the Chapter's website.

3. Treasurer's Report. Ms. Joy Fleming

a. Ms. Fleming distributed the Treasurer's Report for the period ending 31 December 2018. The December report showed a computed beginning bank balance of \$83,780.90 in the Chapter's checking and savings accounts. The main source of income was \$2.97 in savings account interest. The main sources of expenses were operating costs and \$500 donation to Rock Island Center for Math and Science field trip to the Rock Island Arsenal. Making the ending bank balance \$82,897.07. A motion was made by Ms. Masamoto to approve the Treasurer's Report. Mr. Westrom seconded. All were in favor and the Treasurer's Report was approved.

b. 1st Qtr report to National due 31 January.

c. **Annual Financial Audit:** Status of report. Mr. Kevin Stevens, Mr. Bob Radkiewicz, and Ms. Celia Hadden met on Sun, Dec 16, 2018 and did the initial audit. Mr. Stevens will be doing a more thorough audit sometime in January.

4. Scholarships: Mr. John Masengarb absent. Ms. Celia Hadden for STEM.

a. 2019 Application on-line and announced on Facebook. Applications are due by 13 Apr 19. Need to be forming evaluation committee.

b. QCESC STEM Scholarship of \$2500. Mr. Rivard and Ms. Hadden will be attending the Award Banquet on 21 Feb 19 at Deere & Company Headquarters from 5:00-8:45 p.m. Registration is \$35 for Adults and \$25 for Full-Time students.. Our STEM approved budget includes up to \$500 in discretionary funds intended to cover up to 3 board members and provide student attendance assistance for banquet. Ms. Hadden stated they had 60 applications total.

5. AWARDS: Mr. Jimmy Morgan.

a. Mr. Morgan is now in South Caroline. Need to identify Board member to replace him as lead for this area.

b. Lifetime Achievement Award nominations are accepted at any time.

c. **Collins Aerospace.** Have Certificate of Recognition being prepared by NDIA for presentation at 12 Mar visit. Will work on accompanying letter to be signed by Four Star with 100 year emblem.

6. Donations: Mr. Rivard.

a. **USO's Frank n' Fridays:** This Friday, 11 January from 11:00 a.m.-1:00 p.m., is remaining FY2018 event. Volunteer with George?

b. **FY2019 dates: April 12, July 12, Sept. 13, and Nov. 8.** Mr. Rivard will not be available April 12th.

c. **Rock Island Center for Math and Science, (RICMS):** Donation made and thank you shared. Mr. Rivard has picture and posted it to the website. Need Ms. Linville-Mass to put on Facebook.

d. **Symposium: Do we wish to showcase a recipient and fund raise (wine pull)?** The Board decided to stay with Paul Ricciuti to promote fund raiser. The reception will be at the Rock Island Arsenal Museum.

7. Membership: Ms. Kim White.

a. Last list dated **3 Dec 2018**, membership stood at 596, down another 62.

b. Regarding BOD: Not confirmed by print-out: Vicky - (30 Nov) (Kim to follow-up). Kim (31 Dec) (will sign up)

- o Billy Murphy moved to Texas and off board. Jimmy Morgan now permanently moved to South Carolina, so will be removed from board as well.
- o NDIA national asked for Chapter POCs for Small Business and Policy [*"The purpose is mainly to have a conduit to and from the chapter for matters of interest of small business and policy. We see this as a good way to get the "boots on the ground" perspective from you, and for you to get the latest from HQ and how we are representing your interests."*]
 - Natalie identified for Small Business/will be supported by Jan.
 - George identified for Policy (no volunteers)
 -

c. Kim still contacting a few corporate members about expanding employee membership. POC for Sedona left and Ernie didn't know. Kim to what the problem is with corporate membership. Arconic, John Richards, has not answered yet. There is an issue with Caterpillar. Crystal Corp in Cedar Rapids. Al to look at corporate. Looking to get membership report a week before the Board Meeting. Want to clean up website with correct current corporate members.

d. Arsenal – QC Connect: Haven't heard much more.2nd Wed/pitch (MWR/Lock & Dam Lounge)

e. Kevin Stevens, ASC, was participant in Financial Audit. Career Field(s) in Logistics, Contracting, and Financial Management/Accounting.

8. Programs. Ms. Trish Huber/Mr. John Masengarb/Ms. Kim White/Ms. Natalie Mass-Linville/Mr. Bob Radkiewicz.

a. **Symposium:** 2019 planning meeting held today, 8 Jan. Critical time as agenda and fees need to be developed. SAVE THE DATE issued. Two \$5k Sponsors so far. Integrates Eagle/Industry Days on second day into the two day event/reception planned at RIA Museum. Will need to bus people from Museum. **Issue:** Funding for speakers to attend. Seeing about having motivational speaker from St Louis as recommended by PTAC. Registration fee is same cost is same for food at \$11.9K with gratuity.

b. Ms. White next committee meeting 12 Feb 19 at 11:30 a.m., e-mail, phone call.

c. Next **Chapter Program Committee meeting:**

- Tour/Board meeting at Collins Aerospace – 12 March. Alan Prowse working details so we can issue Save the Date Flyer and invites. Need to get flyer out by next week 18 Jan 19.
- Mr. Rivard Made initial contact with Caterpillar to explore similar event in fall.

9. Website.

- Posted 100 Year NDIA video, and save the date in events for symposium and Collins Aerospace. Will link to flyers/symposium website shortly. It is ready to go. Constant Contact has URL with 2018 because current year was edited from last year.

10. STEM Related – Ms. Celia Hadden.

- a. 21 Feb 19 is QCESC Banquet. NDIA STEM Scholarship selection to be done in Feb.
- b. 22 Jan 19 is Hockey Networking event.

11. NEW/OTHER BUSINESS/INFO:

a. **Quarterly News Letter:** 2nd Newsletter issued 19 November. Thanks to Bob and Adrian (works of Natalie) especially in making this happen and to all others that contributed. Guess next one should be targeted for February? Or ready and immediately after our Collins Aerospace visit? Add in Franks n Friday and STEM scholarship. Send invite to Bob in Arizona.

b. **Linking Leaders Newsletter:** Had earlier shared with BOD and still will take inputs.

c. **John Masengarb** still recovering. Was home and then back to rehab/therapy for pain in thighs.

d. **Logo Shirts:** Still only have Al Kruse's left.

e. **Model Chapter:** Received notification 14 Dec that Chapter selected for 18th consecutive year. Posted on website and shared notification with BOD/Facebook.

f. **AUSA:** Dr. Julie Johnson, president of local AUSA, appointed as Army Reserve Ambassador (ARA). Even tighter link to First Army on the Island. She is Al Wilson's daughter.

g. **Program Development Advisory Council.** Continues. Small Business and Policy POCs outgrowth of this group.

h. **Location for next meeting.** Collins Aerospace. March 12th.

- i. Received Thank You from Michael Carton. Will scan and send to Board.
 - o **Must advise Bennigan's**
 - o **Note:** We are booked through 12 November 2019

Ms. Hadden made a motion to adjourn the meeting. Ms. Masamoto seconded. The meeting was adjourned at 6:35 p.m.

The NDIA has a policy of strict compliance with federal and state antitrust laws. The antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade. Consequently, NDIA members must avoid discussing certain topics when they are together – both at formal association membership, board, committee, and other meetings and in informal contacts with other industry members: prices, fees, rates, profit margins, or other terms or conditions of sale (including allowances, credit terms, and warranties); allocation of markets or customers or division of territories; or refusals to deal with or boycotts of suppliers, customers or other third parties, or topics that may lead participants not to deal with a particular supplier, customer or third party.