

Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
14 November 2017

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Bennigan's Bar & Grill, Rock Island, IL on 14 November 2017. Mr. George Rivard, President, called the meeting to order at 5:08 p.m. Board Members, Chapter Officers, and guests present were Mr. Mike Carton, Ms. Kim White, Mr. Al Kruse, Mr. Al Wilson, Ms. Tammy Dean, Ms. Celia Hadden, Ms. Joy Fleming, Ms. Dianne Stoffa, Ms. Janet Masamoto, Mr. John Masengarb, Mr. Bob Radkiewicz, Ms. Deborah Crumity, Ms. Natalie Linville-Mass, and Mr. Billy Murphy.

2. Prior Meeting Minutes – Mr. Rivard stated that the minutes from the 12 September 2017 Board Meeting were electronically distributed for review and approval by those in attendance. Recommended changes received during the staffing process were incorporated and the minutes were posted on the Chapter's website.

3. Treasurer's Report: Ms. Joy Fleming

a. Ms. Fleming provided attendees with the Treasurer's Report for the period ending 31 Oct 2017. The report shows a computed bank balance of \$65,124.32 in the Chapter's checking and savings accounts. The main source of expenses were \$300.00 donation to American Legion Post 296 for Navy Birthday Ball and reoccurring monthly operating expenses totaling \$299.48. A motion to approve the Treasurer's Report was made by Mr. Alan Wilson and seconded by Mr. Al Kruse; motion was approved.

b. Ms. Fleming provided the 4th Qtr Financial report to national 11 October 2017. Next subsequent report is due in January.

c. 2018 Budget was approved via email vote of the board members. Sent out the approved budget to all members on 28 October.

d. Mr. Bob Radkiewicz volunteered for the audit team to review FY2017 financial records. Ms. Kim White stated that she could get another member to be a part of the team.

4. Scholarships: Mr. John Masengarb

Applications are due no later than April 14, 2018. Announcement has been distributed through several outlets such as Island Insight, Rockwell, and Iowa Army Ammunition Plant.

5. AWARDS: Mr. George Rivard, Mr. Jimmy Morgan was absent

a. Lifetime Achievement Award nominations are accepted at any time.

b. National Eisenhower Award – Our Chapter nominated GEN Perna, CG. AMC.

c. Mr. Jim Morgan received a well-deserved NDIA Gold Medal which was presented to him on 17 Oct 2017 at an appreciation luncheon held at Quarters One. The write up is on our website and submitted for submission in the NDIA magazine.

d. Also have the Sgt Fisher scholarship, Paul L. Greenberg award, and Larry Skibbe award.

6. Donations: Mr. George Rivard

- Received 'Thank You' from AUSA for providing \$250 for Golf Hole sponsorship.

7. Membership: Ms. Kim White

a. As of 7 November, membership stood at 687, down another 41 since reported in September. The Board was given a breakout of where those losses are. They are not just due to Women In Defense Chapter dissolving. Heads up for membership renewals regarding Board of Directors: Chioma, Vicky [31 Aug] Natalie [30 Nov] Billy & Kim [31 Dec]. Will send e-mail out to local members from 2015.

b. Have formally added two new board members through email vote:

Natalie Linville-Mass. Natalie is the founder and owner/president of Media Link, Inc. It is a full-service strategic communications marketing firm. Natalie was the winner of the 2013 NDIA's Illinois Small Business Award presented at our symposium and a regular attendee. Natalie has been and is a NDIA/WID member.

Michael Carton. Michael is Director of Education and Outreach at WQPT Quad Cities PBS. He is former military (Army) and a former teacher in the Rock Island-Milan school district. Michael has recently joined NDIA.

c. Invited potential board members:

Deborah D. Crumity, MBA, CFCM, USN (Ret) Procurement Analyst/Procurement Center Representative (PCR) Small Business Administration Liaison Office (SBALO)

Trish Huber, former SES and Deputy to the Commander, JMC (retired May 2015)

Dianne Stoffa – Small Business Advisor/Army Sustainment Command and past president/officer of IA-IL WID Chapter

8. Programs: Mr. Jim Morgan, Mr. John Masengarb and Mr. Bob Radkiewicz

a. The next meeting will be 30 Nov 2017.

b. Gov't APBI team and Small Business team.....meeting of principals while teams work more autonomously. Mr. Morgan will lead initially but still need a replacement to shadow and take over lead.

c. Need more NDIA members help with symposium.

d. Golf will be headed by the RIA Welcome Club on the 22nd at the Arsenal. This is the same day as the Industrial Day, Eagle Log Cap.

e. Symposium will be 23-24 May at the Tax Slayer. Industrial Day is the 22nd. Will be similar to last year with small business sessions and exhibition booths. Want to keep the booths at about the same number.

f. Government employees will still need to be free as there hasn't been much change in policy and Ms. Hadden stated that the training budget had been reduced. They will need to pay for their meals.

g. The Visitors Bureau is handling everything. Registration will be through their system, so not sure how the government employees will be done.

c. David Freriks, President Lincoln Advanced Technologies, LLC approached the Chapter regarding doing a presentation about biodefense and business continuity during an epidemic in the Midwest. Scheduled for 17 November. Bob coordinated a venue. This free 90 minute presentation will be held on Friday, November 17 starting at 1:30 at the Scott County Emergency Operations Center, 1100 E. 46th Street, Davenport, IA 52807. Mr. Radkiewicz added that 20-25 people are scheduled to attend. If interested in attending send an e-mail to Mr. Radkiewicz.

9. Website: Mr. Rivard

a. Posted Mr. Morgan's Gold Medal Award and our 2017 Model Chapter Submittal, and added our two new directors to the website listing.

b. WID Link on our website. With deactivation of the local WID, national WID asked that our WID link go to National site, which we did. Clicked on it recently and it goes nowhere. Apparently WID changed to a new link and didn't share. Propose that we use the current IA-IL WID link to go to a statement about considering joining our local NDIA chapter. The verbiage to be posted to the link was passed around. Proposal was endorsed by the Board of Directors.

10. STEM Related: Ms. Celia Hadden

- a. NDIA will have a \$2,000 STEM scholarship in 2018 in coordination with QCESC.
- b. The meeting was canceled. President Chris Cournoyer is running of Iowa State Senate.
- c. There will be an event in January and the banquet is in February at the Putnam.
- d. They need nominations for Junior Scientists age 36 and under. Nomination form is on the QCESC.org website.

11. NEW/OTHER BUSINESS/INFO:

a. Board Member Participation: Pretty obvious to all that attendance at our BOD meetings is limited to the same few members – a core few, a few frequent, some infrequent, and some almost never. Recognize the out-of-town/distance issues for a couple but for the in the Quad Cities general area, really expect greater participation. Need some ideas on some requisites we should establish regarding attendance and/or active participation in BOD meetings.

b. New Chapter Manual issued. Provided comments and recommended changes on 27 Jul, along with our Chapter Operating Principles as amended. Supposed to be effective 1 Oct. Asked at leadership conference and got vague response – still reviewing comments received I guess, and, no Operating Principles signed for any Chapter per new CEO.

c. New Model Chapter criteria for 2018 – Model Chapter (15 Criteria) and Chapter of Excellence (20 Criteria) (Page 48-50 of DRAFT New Chapter Manual). Some noted changes:

- Maintain membership recruitment and retention plan
- Path to participate in Chapter leadership is clear and available/Succession plan
- Host at least one Membership networking event
- Submit internal control questionnaire
- Increase in net funds 5%/increase in membership 3% (Chapter of Excellence) Mr. Masengarb made the comment that we are a non-profit.
- Designate board member to support at least one division (Chapter of Excellence)

Mr. Masengarb wanted to know what we are striving for.

Ms. Natalie Linville-Mass made several good suggestions. We could have a couple events per year, one in January, one in February and one in the fall. Need a full picture of what we are doing during the year. Need to have the benefits of membership. Maybe we need to give something out for year for those who give high contributions.

Mr. George Rivard said there was a side by side list done during the symposium. Michigan Chapter has 2-3 events a week.

Ms. Celia Hadden said the events could be put on the QCESC site.

Ms. Deborah Crumity said NDTPA has quarterly events in St. Louis. They have a speaker and charge for luncheon. She will need to see if there would be a conflict with the SBA.

Mr. Rivard would like to move out on this. We can have at the Club.

Kim is to bring a plan. She will have a meeting with membership.

d. Program Development Advisory Council: Consists of ~12 Division/Chapter leaders, to guide/assist the Program Development director. Met face to face prior to Leadership Conference with PDAC being the lead for the 3 issues discussions in the afternoon of the conference.

e. Chapter Matrix Survey: Submitted 5 August to national. Got Draft hardcopy of "Division, Chapter, and Affiliate Guide:" at leadership conference. Earlier had shared initial draft of basic content and our Chapter input.

f. Did attend kick-off session (LTC. Kenneth W. Letcher/JMTC CO) for "**Defense & Manufacturing Industry 4.0 Workshop**" held at the JMTC on 26 October at the invite of Vicky Miller

12. Location for next meeting. A few suggestions were given for a new venue, but we will continue to have our meeting here at Bennigans. **9 January 2018**

Ms. Janet Masamoto made a motion to adjourn and Mr. John Masengarb seconded. The meeting was adjourned at 6:15 p.m.

- **Merry Christmas and a Happy New Year!**

The NDIA has a policy of strict compliance with federal and state antitrust laws. The antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade. Consequently, NDIA members must avoid discussing certain topics when they are together – both at formal association membership, board, committee, and other meetings and in informal contacts with other industry members: prices, fees, rates, profit margins, or other terms or conditions of sale (including allowances, credit terms, and warranties); allocation of markets or customers or division of territories; or refusals to deal with or boycotts of suppliers, customers or other third parties, or topics that may lead participants not to deal with a particular supplier, customer or third party.