

Iowa Illinois Chapter  
National Defense Industrial Association (NDIA)  
Board of Directors Meeting Minutes  
11 July 2017

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Bennigan's Bar & Grill, rock Island, IL on 11 July 2017. Mr. George Rivard, Chapter President, called the meeting to order at 5:10 p.m. Board Members and Chapter Officers present were Ms. Janet Masamoto, Mr. John Masengarb, Mr. Mert Sachs, Ms. Vicky Miller, Mr. Bob Radkiewicz, Ms. Kim White and Ms. Joy Fleming.

2. **Prior Meeting Minutes.** Mr. Rivard stated that the minutes from the 9 May 2017 Board Meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's website.

3. **Treasurer's Report:** Ms. Joy Fleming

a. Ms. Fleming provided attendees with the Treasurer's Report for the period ending 30 June 2017. The report shows a computed bank balance of \$69,586.22 in the Chapter's checking and savings accounts. \$50,491.40, income received during the period mainly consists of symposium registrations fees and sponsorships. Expenses for May and June were \$36,151.35. Major expenses were mainly symposium related such as \$25,194.48 for food, and \$4,300.19 for printing as well as a \$2000.00 given to Elizabeth Fennelly (Scholarship). A motion to approve the Treasurer's Report was made by Ms. Janet Masamoto and seconded by Mr. John Masengarb; motion was approved.

b. The 3<sup>rd</sup> Quarter Financial report to National is due 31 July 2017.

3. **Scholarships:** Mr. John Masengarb

a. NDIA \$2000 scholarship was awarded to Elizabeth (Liz) Fennelly at Assumption High School Awards Day and the one SGT Fischer \$2000 scholarship was awarded to Abigail Tanko during the Symposium reception. Pictures have been posted.

b. Thanks to the scholarship committee; Mr. Radkiewicz, Ms. Dean , Ms. Jan Masamoto and Mr. Masengarb. There were a total of 23 applications and one was not reviewed because it went past the deadline.

b. Next year's scholarship application is online.

4. **AWARDS:** Mr. George Rivard, Mr. Morgan was absent

a. Lifetime Achievement Award nominations are accepted at any time. Mr. Masengarb suggested putting it in the newsletter, but it has already gone out. Ms. Molly Flanagan sends an e-blast to the membership and could be vehicle to solicit nominations.

b. Mr. John Masengarb was surprised with being honored with an NDIA Gold Medal award that was presented by NDIA national representatives at the May symposium.

c. Mr. George Rivard was also surprised with an NDIA Lifetime Membership also presented during the symposium by NDIA national representatives. He also received a Chapter President pin.

#### **5. Donations:** Mr. George Rivard

a. Received Thank-You's from the RIAWC for \$500 donation

b. Thank-you from World Changers Robotics team for \$200 donation. Had World Changers team pictures posted on national Facebook page.

c. Combustible Lemons also expressed their thanks (\$300)

d. After board approval, the Chapter donated \$200 to WQPT in support of the Wall That Heals exhibition (27-30 July) which features a half-scale replica of the Vietnam Veterans Memorial in Washington, D.C. Received thank-you note. The exhibit is opened 24 hours with security at the WIU campus on River Drive, Moline, IL. Volunteers are needed to guard the exhibit.

e. Mr. Masengarb and Mr. Rivard participated in the final Franks on Friday's event on May 12<sup>th</sup>.

#### **6. Membership:** Mr. George Rivard, Ms. Kim White was late

As of 6 Jul, membership stands at 728, down another 49 since reported in May. Believed to still be due to Women In Defense members dropping off. Mr. Al Kruse, Ms. Chioma Ezeugwu and Ms. Vicky Miller are all due 31 Aug.

#### **7. Programs.** Mr. Jimmie Morgan/Mr. John Masengarb

a. Summary report. Registered attendees totaled 693 compared to 669 last year. The break-out, based on self-reporting during the registration process, was 248 government, 310 Industry/NDIA, and 71 not identifying, but likely industry. The remainder were speakers and administrative folks. The data indicates 32 states were represented, with the bulk from Illinois (333), Virginia (112), and Iowa (84). There were 144 small business attendees of the 132 small businesses represented.

b. After Action Report. More NDIA presence as part of staff working the symposium for planning of the event. APBI – The entire Small Business team came to the planning committee meetings; Mr. Morgan wants to change next year to have only chairs and a few members attend and bring total staff to the occasional full meetings.

c. Changing venue discussion. Getting a scope of work for proposal. While we remain fully pleased with the i-Wireless, it was suggested by the symposium committee that other venues be considered, since that had not been done for several years and also that the format change with less vendors may allow other venues to now be possible. The move to the i-wireless had largely been because they could accommodate the large number of exhibitors in a more reasonable manner.

c. Mr. Morgan will lead initially, but need a replacement to shadow and take over. He will be moving to South Carolina next year. Ms. Trish Huber was a suggestion.

d. Ms. Megan McKinney, Great Lakes, wants to join us next year. Not sure what that entails at this point. Mr. Rivard will continue to interface with Ms. McKinney.

d. First planning meeting for next year is 9 Aug.

#### **8. Website:** Mr. George Rivard

Posting of Symposium information by Mr. Masengarb. June Newsletter and Scholarship reporting.

#### **9. STEM Related:** Ms. Celia Hadden, absent

Nothing to report

#### **10. NEW/OTHER BUSINESS/INFO:**

**a. Carpet Pad:** Purchased in 2013. The padding consists generally of 5 x 40 rolls of ½ padding. We originally purchased 32,000 sq ft, at cost of \$23,680. There is 160 of these rolls. Now we have maybe 30,000 sq ft total left from usage, with perhaps 30 rolls of that never used (6,000 sq ft). Used 4 years, but not this past year (2017). Format of conference less on exhibitors and main arena. Storage charge of \$80/month being incurred. Unable to find buyer. Exploring donation to Habitat for Humanity. Would have to rent large truck and someone load and try to take to land fill. If donated, they would remove. Need vote to donate or otherwise dispose of padding and avoid the \$80/month fee. Met 11 July (today). Mr. Radkiewicz moved that if Habitat wants the pad, give it to them. Ms. Masamoto seconded and motion was passed. Mr. Rivard will meet with everyone tomorrow at the storage unit.

**b. New Chapter Manual issued.** Providing comments as solicited. Effective 1 Oct. Model Chapter criteria bar raised plus new Chapter of Excellence program, with even greater focus on membership increases and financial growth. Also some apparent mandated operating principles

(new) that will be a problem such as annual meetings and terms/voting, that we had altered verbiage in prior by-laws and had approved. Lot of legal language added.

**c. Program Development Advisory Council:** The council is supposed to be advisory to National and not tell the Chapters what to do. Consists of ~12 Division/Chapter leaders, to guide/assist the Program Development director. Had 3<sup>rd</sup> phonecon 10 Jul. 30 October is Leadership Meeting in Washington. Chair established. Charter drafted.

**d. Location for next meeting.** Bennigan's, 12 Sep 2017.

Mr. Masengarb moved that the meeting be adjourned. Meeting was adjourned at 6:10 p.m.

Added note: Looking for new people to come to the Board. Several suggestions were made.

*The NDIA has a policy of strict compliance with federal and state antitrust laws. The antitrust laws prohibit competitors from engaging in actions that could result in an unreasonable restraint of trade. Consequently, NDIA members must avoid discussing certain topics when they are together – both at formal association membership, board, committee, and other meetings and in informal contacts with other industry members: prices, fees, rates, profit margins, or other terms or conditions of sale (including allowances, credit terms, and warranties); allocation of markets or customers or division of territories; or refusals to deal with or boycotts of suppliers, customers or other third parties, or topics that may lead participants not to deal with a particular supplier, customer or third party.*