

Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
9 May 2017

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bi-monthly meeting at Bennigan's Bar & Grill, 226 17th Street, Rock Island, IL on 9 May 2017. Mr. George Rivard, Chapter President, called the meeting to order at 5:15 PM. Board Members and Chapter Officers present were Mr. John Masengarb, Mr. Mert Sachs, Ms. Kim White, and Mr. Bob Radkiewicz.

2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 14 March 2017 Board Meeting were electronically distributed for review and approval, with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's website.

3. Treasurer's Report.

a. Ms. Fleming provided attendees with the Treasurer's Report for the period ending 30 Apr 2017. The report shows a computed bank balanced of \$44,246.17 in the Chapter's checking and savings accounts. Income received during the period; \$31,371.68, which consists of two \$5,000.00 sponsorships for the Symposium, \$21,368.82 in registration fees, and \$2.86 in interest on the Chapter's savings account. Expenses for March and April were \$2,226.46. Major expenses were \$366.46 in credit card processing fees, \$1,000.00 for STEM donations and \$500 donation to RIA Women's Club Golf Outing as a hole sponsor. A motion to approve the Treasurer's Report was made by Mr. Radkiewicz and seconded by Mr. Masengarb; motion was approved.

4. Scholarships- Mr. Masengarb. 23 applications were received. Mr. Radkiewicz and Mr. Masengarb completed the selection process. The two recipients were: Ms. Abigail Tanko and Elizabeth Fennelly. Venue to be determined.

5. Awards. Website was changed to say accepted at any time versus annual cutoff for Lifetime Achievement Awards. Nothing further to report.

5. Donations-Mr. Rivard.

a. Received thank you from Putnam Museum for our \$500 donation to STEM; shared via e-mail with the Board.

b. The second “Franks on Fridays” will be this Friday, 12 May 17. Mr. Rivard and Mr. Masengarb will attend.

c. Provided \$100 donation to the Vietnam Veterans of America in memory of Mr. Arthur Heyderman, after securing unanimous approval from the Board.

6. Membership- Ms. White. Number is at 777 which is a drop; we’ve been firmly in the mid-800s for a long time and almost broke 900. Summary stats suggest drop in free government membership (NDIA & WID). Ms. Molly Flanagan has been asked to provide latest spreadsheet. Ms. Celia Hadden, Mr. John Masengarb and Mr. Mert Sachs need to renew their membership as of 30 Apr 17.

7. Programs - Mr. Masengarb.

a. NDIA National is sending two people (Mr. Frank Michael, Sr VP for Program Development and Ms. Erica Albrittain, Assistant Vice President, Membership and Chapters for 24-25 May 2017.

b. Mr. Rivard received 7 coins from National and needs to decide what to do with them. One suggestion was to save them for something important, perhaps scholarship recipients.

c. As of 4:30 p.m. today, 338 registrations have been received, but not all have paid. We are now paid above the break-even point.

d. Constant Contact – disadvantage is need a landing page to attach the agenda to. We have a separate symposium page on the website. Printer draft agenda set up for program list of exhibitions, lunch tickets printed with new logo, and Chamber is on badges. Badge holders and bags are due to be received by Mr. Masengarb on 17 May. Need help Tuesday stuffing bags and need help with registration for Wed and Thurs. Option is for one day or two.

8. Website-Mr. Rivard. Primarily symposium agenda updates per Mr. Masengarb.

9. STEM Related – Ms. Hadden. Combustible Lemons in the news (KWQC) as the World Champions for Inspire Award. Ms. Fleming reported the Chapter Logo was clearly visible!

10. New/Other Business.

a. **Program Development Advisory Council**: Last meeting was cancelled. Consists of ~12 Division/Chapter leaders, to guide/assist the Program Development director. First phonecon was in Feb. March phone conference delayed and will be in June....date still being determined.

Frank Michael, Senior Vice President, Program Development, who chairs this council will be at our symposium.

DRAFT MISSION:

- Advise NDIA senior leadership on value-added programmatic activities and annual focus areas
- Identify and facilitate areas for increased communication and collaboration
- Develop and facilitate annual November Leadership Conference
- Provide a forum for discussion and resolution of common issues and concerns
- Advise senior leadership on establishment of additional chapters and divisions
- Institutionalize lessons learned and best practices

INITIAL FOCUS:

- **Increase communication and collaboration across 55 Divisions, Chapters and Affiliates**
- **Work on the Chapter and Division “Issues List”**
 - Email integrity
 - Marketing and advertising
 - Event registration
 - Financial support
 - Member joins/expires, etc...
 -
- **Develop Leadership Conference agenda**

Location for next meeting. Mr. Radkiewicz is to get back with his experience at Happy Joes on River Drive near WIU campus. Did tentatively set up reservation at Bennigan’s for next meeting.

Loy D. Fleming

Secretary/Treasurer