

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
13 September 2016**

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bimonthly meeting at Jake O's, Rock Island, IL on 13 September 2016. Mr. George Rivard, Chapter President, called the meeting to order at 5:15 PM. Board members and Chapter officers present were Mr. John Masengarb and Mr. Rivard. A special guest, Ms. Trish Huber, also attended..
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 12 July 2016 board meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's web site.
3. Treasurer's Report.
 - a. Mr. Masengarb provided attendees with the treasurer's report for the period ending 31 August 2016. The report shows a computed bank balance of \$28,345.80 in the Chapter's checking and savings accounts. Income received during the period, \$2.82, from interest on the Chapter's savings account. Expenses for July and August were \$9,927.90. Major expenses were \$8,000 for scholarships and \$1,062.73 for symposium printing requirements. The Rockwell Collins 2016 donation was processed by Mr. Masengarb on Sep 12th. A motion to approve the treasurer's report was made by Mr. Masengarb. Motion was seconded by Mr. Rivard; motion was approved.
 - b. Mr. Rivard asked Mr. Masengarb to prepare a budget for Fiscal Year 2017. Mr. Rivard suggested funding three scholarships, one each for the Quad Cities Engineering and Science Council STEM program, NDIA, and SGT Fisher. He also suggested including the annual dues to the Quad Cities Chamber of Commerce and maintenance on the Chapter's web site. Reduced available funds may require board expenditure approvals on a case by case basis in the next fiscal year. The budget will be provided to all board members for review prior to the November board meeting. Board approval of the budget will be at the November board meeting.
 - c. Mr. Masengarb will discuss the NDIA National inclusion on the Chapter's signature card with the R.I.A. Federal Credit Union.
4. Scholarships. No update on the Academic Year 2017-18 scholarship program was provided.
5. Donations. After securing approval by the board via email, a donation to Adonai Community Support Services for their Patriot Golf Tournament was made during this report period. No additional/new donation requests were presented to the board for approval. Thank you notes from Megan Medinger, Trevor Seyller, Zach Vincent, and the Flourish & BOTS FIRST Lego Team were received.
6. Membership. Current membership data was not available for this meeting. Chapter membership is between 750 to 850 members.
7. Programs. The 2017 Small Business Government Contracting Symposium is tentatively scheduled to be held 24-25 May 2017 at the iWireless Center in Moline. Mr. Rivard attended the Rock Island Contracting Center's Industry /day in July to learn how that event interfaced with the symposium. Mr. Jim Morgan, Mr. Rivard, and Mr. Masengarb met with representative from the Army Sustainment

Command and Rock Island Contracting Center to discuss ways to improve the information provided to symposium attendees.

8. Website. Routine updates to the website were posted.

9. STEM. The Engineering Kids Camp was held 25-29 July. Mr. Rivard will present a briefing on our Chapter's STEM activities at the NDIA National Divisions and Chapter Presidents meeting 14-15 November.

10. New/Other Business.

- a. Mr. Rivard said that he has begun preparation of our Chapter's Model Chapter submission. Input has been requested from selected board members. The submission is about 80% complete. Mr. Rivard plans to send the submission to NDIA National in early October.
- b. NDIA is planning another Division and Chapter Presidents meeting 14-15 November. Mr. Rivard will attend the meeting. He has requested board members.
- c. Mr. Rivard will attend the next meeting of the Embracing Our Military.

11. Meeting adjourned at 6:00 pm.. Next Board meeting is November 8, 2016 at 5:00 pm at Jake O's in Rock Island.

John Masengarb
Secretary / Treasurer