

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
12 July 2016**

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bimonthly meeting at Jake O's, Rock Island, IL on 12 July 2016. Mr. George Rivard, Chapter President, called the meeting to order at 5:00 PM. Board members and Chapter officers present were Ms. Celia Hadden, Mr. Alan Kruse, Ms. Jan Masamoto, Mr. John Masengarb, Ms. Vicky Miller, Mr. Jim Morgan, Mr. Billy Murphy, Mr. Bob Radkiewicz, Mr. Rivard, and Mr. Mark Westrom. Mr. Rivard introduced a special guest: LTG (R) Lee McFann, NDIA National VP for Program Development/Chapters.
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 10 May 2016 board meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's web site.
3. Treasurer's Report. Mr. Masengarb provided attendees with the treasurer's report for the period ending 30 June 2016. The report shows a computed bank balance of \$27,208.15 in the Chapter's checking and savings accounts. Income received during the period, \$21,007.09, was from symposium registrations, booths and sponsorships, sale of a Chapter shirt, and interest on the Chapter's savings account. Expenses for March and April were \$67,388.41. Major expenses were \$2,000 scholarship, \$330 for renewal of the Chapter's membership in the Quad Cities Chamber of Commerce, \$330 to the Augustana Web Authors Guild for yearly web site maintenance, and \$98.50 in support of the Arsenal Island wide scholarship ceremony. Symposium expenses for the two months were \$64,629.91. Major expenses were food (\$32,923.18), set up and tear down of the arena (\$14,804.85), venue rental (\$10,250) and a Donation to the USO of Illinois (\$2,500). A motion to approve the treasurer's report was made by Mr. Radkiewicz. Motion was seconded by Ms. Masamoto; motion was approved.
4. Scholarships. Ms. Hadden and Mr. Masengarb provided board members with a summary of the June 2nd scholarship ceremony. Our NDIA \$2,000 Scholarship recipients were Melissa Hagerty from Rock Island, Megan Medinger from East Moline, Trevor Seyller from East Moline, and Zach Vincent from East Moline. Recipient of the SGT Paul Fisher \$2,000 Scholarship was Charlyn Moss from Bettendorf.
5. Donations. No new donation requests were presented to the board for approval. Thank you notes from the Putnam Museum and Science Center, Vietnam Veterans of America Post 776, and the Rock Island Arsenal Welcome Club were received acknowledging Chapter donations.
6. Membership. Current membership stands at 745. The board discussed with LTG (R) McFann issues with updating email addresses and online membership lists.
7. Programs. Mr. Morgan and Mr. Masengarb gave a review of the May 2016 Midwest Small Business Government Contracting Symposium. Mr. Masengarb reported a net profit of around \$6,000 for this year's symposium. He said profits were down because of the small number of booths and a lower cost for additional attendees from the same company. Mr. Morgan, Mr. Rivard, and Mr. Masengarb will meet with Army Sustainment Command and Rock Island Arsenal Contracting Center personnel to discuss how to improve the 2017 symposium
8. Website. Routine updates plus the June Newsletter and symposium and scholarship to the website were posted.

9. STEM. The Engineering Kids Camp will be held 25-29 July. Volunteers are needed.
10. New/Other Business.
 - a. Mr. Rivard provided NDIA with a list of current board members per new Model Chapter criteria to report board members on 1 June and 1 December.
 - b. NDIA is planning another Division and Chapter Presidents meeting 14-15 November. NDIA will reimburse 100% of attendee expenses. Mr. Rivard will attend the meeting.
 - c. Mr. Rivard announced the release of the NDIA Digital Millennium Copyright Act Policy. The appropriate protection language per the new policy was immediately added to our web site.
11. Ms. Hadden made a motion to adjourn the meeting. Motion was seconded by Mr. Masengarb. Meeting adjourned at 6:15 pm. Next Board meeting is September 13, 2016 at 5:00 pm at Jake O's in Rock Island.

John Masengarb
Secretary / Treasurer