

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
12 January 2016**

1. The Iowa Illinois Chapter of NDIA Board of Directors held its bimonthly meeting at Jake O's, Rock Island, IL on 12 January 2016. Mr. George Rivard, Chapter President, called the meeting to order at 5:00 PM. Board members and Chapter officers present were Ms. Celia Hadden, Mr. John Masengarb, and Mr. Rivard. Because there was not a quorum present, no decisions were made or votes taken during the meeting.
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 10 November 2015 board meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's web site.
3. Treasurer's Report. Mr. Masengarb provided attendees with the treasurer's report for the period ending 31 December 2015. The report shows a computed bank balance of \$40,836.32 in the Chapter's checking and savings accounts. Income received during the period, \$3.74, was from interest on the Chapter's savings account. Expenses for November and December were \$179.90. All expenses were monthly fees for processing payments to the chapter by credit cards. The financial forms required for the audit of NDIA National were completed and mailed to the auditing firm.
4. Scholarships. The application form for the NDIA and SGT Paul Fisher Scholarships for Academic Year 2016-2017 has been posted to the Chapter's website. An insert announcing the posting of the scholarship application has been submitted for publication in the *Island News*. Mr. Steve Mapley will continue as a member on the scholarship committee.
5. Donations. The following donation requests were received: Jason's Box, QC Elite FIRST Robotics Team #648, Project Healing Waters Fly Fishing, Inc., and USO Franks on Friday. The first three requests were included and approved in the Chapter's 2016 Operating Budget. The USO Franks on Friday was also in the budget but for a lesser amount. Last year the Chapter donated \$600 for four meals. In 2016, the cost per meal was increased to \$250. Mr. Masengarb made a motion to sponsor three meals for a total of \$750. Ms. Hadden seconded the motion. Mr. Rivard will submit the motion electronically to board members for a vote.
6. Awards. The Chapter was awarded the Model Chapter designation for 2015. The Chapter received an award certificate in lieu of an update to the model chapter banner. Model Chapter pins were given to board members in attendance.
7. Membership. Current membership stands at 840. Mr. Bob Radkiewicz contacted Cobham about corporate membership. Mr. Rivard sent "About Us" charts in December. There is a need to follow-up with Cobham.
8. Programs. The Symposium Planning Committee continues to hold bi-weekly planning meetings. The current goal is to have a draft working symposium agenda at the Jan 14, 2016 committee meeting. The committee has decided to use Constant Contact for sending emails and registrations. The symposium web pages on the NDIA website have been updated to reflect 2016 information.
9. WID Report. The WID Chapter remains in an inactive status. Mr. Rivard discussed with NDIA National and WID on a go forward plan. He is waiting clarity from either National NDIA or WID.

10. Web Site. Mr. Rivard stated that he has provided current Model Chapter selection information and requested removal of older Model Chapter postings, plus general housekeeping and currency.

11. STEM. The QCESC will hold the 2016 scholarship selection meeting on Wednesday, Feb 3, 2016 at Hamilton Technical College. Mr. Masengarb will represent the Chapter in the selection process. The Chapter's \$2,000 scholarship donation was mailed to the QCESC last week. The scholarships will be presented at the Engineering Week banquet on Feb 25, 2016. Mr. Rivard will email a motion to have the chapter pay for meals for Ms. Hadden, Mr. Masengarb, and himself as soon as the banquet price is announced.

12. New/Other Business.

- a. Mr. Radkiewicz asked the remaining half of the board members if they are still interested in being a member of the board for a two year term. Those agreeing were Ms. Chioma Ezezygwu, Ms. Teresa Johnston, Mr. Steve Mapley, Ms. Jan Masamoto, Ms. Vicky Miller, Mr. Jimmy Morgan, Ms. Kim White, and Mr. Alan Wilson.
- b. Mr. Rivard summarized the NDIA Leaders meeting that was held Nov 16-17, 2015 at Tysons Corner, VA.

13. Meeting adjourned at 6 pm/ Next Board meeting is March 8, 2016 at 5:00 pm at Jake O's in Rock Island...

John Masengarb
Secretary / Treasurer