

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
8 September 2015**

1. The Iowa Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Jake O's, Rock Island, IL on 8 Sep 2015. Mr. George Rivard, Chapter President, called the meeting to order at 5:10 PM. Board members and Chapter officers present were Ms. Tammy Dean, Mr Mert Sachs, Mr. Art Heyderman, Mr. Jim Morgan, Ms. Vicky Miller, Ms. Jan Masamoto, Ms Celia Hadden, Mr. Bob Radkiewicz, and Mr. Rivard.
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 14 July 2015 board meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's web site.
3. Treasurer's Report. Mr. Rivard provided Mr. Masengarb's treasurer's report for the period ending 30 April 201 to the attendees... The report shows a computed bank balance of \$54,330.52 in the Chapter's checking and savings accounts. Income received during the period, was a negative \$95.15, comprised of positive interest of \$4.85 and a Symposium refund of \$100 (Negative). Expenses for July and August were \$12,857.37. Major expenses were \$12,000 in scholarship checks cashed by recipients, \$250 donation to AUSA, and residual symposium expenses/fees. Ms. Masamoto made a motion to accept the report. Ms. Miller seconded the motion; motion passed.
4. Scholarships. All but one scholarship check has been cashed of those awarded. The un-cashed check has been reported missing and Mr. Masengarb will issue a new check to the individual after stopping payment on the lost check.
5. Donations. No requests were received during the period. *[Although overlooked during the meeting, Board member attendees were subsequently requested after the meeting by email to again suggest ideas on how to distribute 16 complementary giant screen tickets, 50 Exhibit Hall passes, and four family or eight individual memberships to the Putnam Museum. **They expire May 31, 2016!**]*
6. Membership. Current membership stands at 785. Mr. Rivard reminded board members of near term membership expirations. The board has been successful with renewals and there are no current issues.
7. Programs. The Symposium Planning Committee is about to start its 2016 planning meetings. Mr. Morgan indicated he had met 8 Sep with Bill Ratzburg (Deere Loaned Exec to the QC Chamber) to discuss ideas regarding the Manufacturing Hub and how it might relate to our current Small Business/APBI Symposium focus.
8. WID Report. No report. *[Mr. Rivard subsequently learned that Ms. Ezeugwu's mother had surgery and that was the reason for her absence]*
9. Web Site. Mr. Rivard stated that only routine updates were made.
10. STEM. Ms Hadden had received a question from the Quad Cities Engineering and Science Council asking if our Chapter was going to sponsor a STEM scholarship in 2016. Mr. Rivard & Mr Masengarb had indicated, yes, the Chapter so planned...
11. New/Other Business.

- a. **70th Anniversary Event:** Ms. Jan Masamoto and Mr. Radkiewicz reported the planning status, that more than 100 attendees are thus far registered, including 29 military. Several Arsenal Commanders are attending as well. Mr Radkiewicz went over the schedule of activities covering the D Day Normandy 1944 film and Arsenal Exhibit at our upcoming celebration at the Putnam Museum.
- b. Mr. Rivard told the Board that Lt General (USAF Retired) Lee McFann, NDIA National Vice President for Membership and Chapters had his 2nd conference call with Chapter presidents on Tuesday, August 20. A copy of Lt General McFann's minutes as well as Mr. Rivard's notes had been emailed to all Board members by Mr. Rivard. Lt General McFann is planning a quarterly conference call with the Chapter presidents. A financial survey mentioned in the meeting has been received and Mr Masengarb and Mr Rivard will jointly complete and return to national.
- c. **Presidents Meeting in DC.** Mr Rivard reported that NDIA has formally called for a Presidents meeting 16 November PM followed by Dinner with NDIA BOD, and attendance at BOD meeting following morning, 17th. NDIA is to reimburse air fare, and required hotel room nights at Tyson Corners. Chapter is to pay other incidentals. Mr. Radkiewicz made a motion that the Chapter approve up to \$500, to cover what National does not cover, related to costs directly incurred and associated with attendance. Ms Masamoto seconded the motion and the action was approved by the board.
- d. Ms Miller indicated that the direct flight (United Airlines) from Moline to DC (Dulles) starts Oct 26, which may be opportune for Mr. Rivard's visit.
- e. **Model Chapter** – Mr Rivard indicated he sent out a data call for inputs to point people for various sections; he stated he needs inputs back by end of month/early October; he would like to submit the finished application NLT mid-October.
- f. Mr Rivard said he provided all Board Members current Chapter Manual *to remain familiar*, per Model Chapter criteria.
- g. Ms Masamoto asked if we had any current individual/corporate membership applications and brochures for an upcoming manufacturing meeting. Mr. Rivard said he would check and try to secure some.
- h. Mr. Heyderman stated that he very likely will be moving to Chicago soon, as his home here has a buyer. The Chapter remains indebted to Mr. Heyderman for his many years as both President and Board Member. He truly elevated the prominence of the Chapter during his tenure and set standards that the Chapter strives to maintain.
- i. *[Although overlooked during the meeting, Board member attendees were subsequently advised via email from Mr. Rivard that Mr. Radkiewicz will be asking the other half of the board, IAW our By-laws, if they are still interested in being a member of the Board for a two year term]*

12. Ms. Hadden made a motion to adjourn the meeting. Mr. Radkiewicz seconded; motion passed. Next Board meeting is November 10, 2015 at 5:00 pm at Jake O's in Rock Island...

George B Rivard/f

*John Masengarb
Secretary / Treasurer*

