

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
9 September 2014**

1. The Iowa Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Jake O's, Rock Island, IL on 9 September 2014. Mr. George Rivard, Chapter President, called the meeting to order at 5:05 PM. Board members and Chapter officers present were Mr. Art Heyderman, Mr. John Masengarb, Mr. Jim Morgan, Ms. Chioma Pacquin, Mr. Bob Radkiewicz, Mr. Rivard, and Mr. Alan Wilson.
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 8 July 2014 board meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's web site.
3. Treasurer's Report. Mr. Masengarb provided attendees with the treasurer's report for the period ending 31 August 2014. The report shows a computed bank balance of \$64,609.39 in the Chapter's checking and savings accounts. Income received during the period, \$5.98, was from interest earned on the Chapter's savings account. Expenses for that four month period were \$12,676.29. Major expenses were \$12,000 for scholarships and \$450 for golf hole sponsorships. Mr. Wilson made a motion to accept the report. Mr. Radkiewicz seconded the motion; motion passed.
4. Operating Budget. Mr. Masengarb presented the draft operating budget for FY 15. After discussion the board agreed to reduce the STEM budgeted amount by \$1,000 to \$3,000 and apply that amount to the Chapter's 70th Birthday Celebration. A motion to approve the amended budget was made by Mr. Radkiewicz. Motion was seconded by Mr. Heyderman; motion passed. A copy of the approved budget is attached to these minutes.
5. Scholarships. The scholarship application for the 2015-16 Academic Year is posted on the Chapter's web site. The Chapter is still holding the scholarship awarded to Ms. Daphne Cornish.
6. Awards. Mr. Steve Mapley was presented the MG Paul Greenberg Award for Lifetime Contributions to the Ammunition Industrial Base by Mr. Rivard last month.
7. Donations. The board was asked to consider likely dates that they could volunteer to participate in hosting the Chapter's four Franks on Friday donation to the USO. USO will make signage showing our sponsorship and the Chapter plans to have volunteers present to assist in serving and providing Chapter awareness/visibility. Mr. Rivard plans to attend an event to better identify how sponsors typically participate.
8. Membership. Current membership stands at 890. Two new corporate members have been added- Crystal Group and Sedona. Mr. Rivard asked board members to think about ways to increase our individual and corporate memberships.
9. Programs. The Symposium Planning Committee will begin meeting this month for the 2015 small business symposium. The committee will once again be chaired by Mr. Morgan. The 2015 symposium will be held June 3-4 at the i wireless Center in Moline, IL. There will be a golf outing sponsored by the Rock Island Arsenal Welcome Club of June 2nd at the Arsenal Island Golf Club.

10. WID Report. A report on WID activities was presented by Ms. Pacquin. The Iowa Illinois WID Chapter is sponsoring a Murder Mystery at The Lodge on Sep 19th. An installation of officers will be held on Oct 2nd. Ms. Christine Weatherspoon will be installed as the vice-president, Ms. Tammy O'Day as the secretary, and Ms. Joy Fleming as the treasurer.

11. Web Site. – Mr. Rivard stated that he had submitted a revised Chapter history and Mr. Mapley's award to webmaster as updates to the web site.

12. New/Other Business.

a. Mr. Rivard requested that Ms. Celia Hadden be added to the Chapter Board replacing Mr. Mapley as the STEM advisor. Mr. Wilson made a motion to add Ms. Hadden. Motion was seconded by Ms. Pacquin; motion passed.

b. 2015 marks the 70th anniversary of the Iowa Illinois Chapter. Mr. Rivard asked board members to begin thinking about ways to celebrate that event.

c. NDIA National is requesting inputs for the 2015 Top Issues. Mr. Rivard asked board members to submit proposed topics to him by Sep 15th.

d. The 2012 Chapter Manual was forwarded by Mr. Rivard to all board members as part of an annual review and awareness process.

e. Mr. Rivard thanked all board members that submitted inputs to the 2014 Model Chapter application, which is being finalized and expected to be completed later in the month. Residual tasks include Ms White verifying status of all board members' requisite NDIA/WID memberships and Mr Radkiewicz polling of board members for confirmation that each wishes to continue to serve another two years on the board.

13. Mr. Radkiewicz moved that the meeting be adjourned. Mr. Wilson seconded; motion passed. Next Board meeting is November 18, 2014 at 5:00 pm at Jake O's.

John Masengarb
Secretary / Treasurer

**IA/IL Chapter NDIA
Operating Budget FY2015
1 Oct 2014 – 30 Sep 2015**

Income:

Cash on-hand	\$61,000
Interest Earned	30
Scholarship Sponsor	4,000
Projected Symposium Income	6,000
Total:	\$71,030

Expenses:

	Fixed	Discretionary
Cash Reserve	\$16,000	
A Ordinary Operating Expenses	\$2,500	(\$911 FY 14)
<i>Web Site Maintenance</i>		\$330 (\$330 FY 14)
B Symposium Seed Money	\$5,000	(\$5000 FY14)
C Chapter Promo/Marketing	\$17,080	(\$300 FY 14)
<i>QC Chamber Membership</i>		\$300 (\$300 FY 14)
<i>70th Birthday Celebration</i>		\$17,330 (\$0 FY 14)
<i>Discretionary</i>		\$450(\$0 FY 14)
Total:	\$16,000	\$24,580

Scholarship Program (Fenced)

Sponsor Funded	\$4,000	(Rockwell Collins)
Chapter Funded	14,000	
Total	\$18,000	(6 @\$2000 NDIA - 2 SGT Fisher@\$2000 – 1 STEM@\$2000)

Donations (Discretionary funds – NOT must spend)

	<u>Proposed</u>	<u>(FY14 Actual)</u>
	<u>Allocation</u>	<u>(FY14 Actual)</u>
<u>Total Budgeted Donations</u>	\$12,500	(\$5,650)

D	Mil Events/Activities	\$7,050	(\$3,700)
	<i>Budgeted Amounts:</i>		
	<i>Military Salute Gala</i>	\$500	(\$500)
		<u>Proposed</u>	<u>(FY 14 Actual)</u>
	<i>Navy Ball</i>	\$300	(\$0)
	<i>AUSA Golf</i>	\$250	(\$250)
	<i>VA Hospital</i>	\$2,400	(\$2,000)
	<i>Honor Flight</i>	\$500	(\$0)
	<i>Embracing Our Military Program</i>	\$500	(\$0)
	<i>Jason's Box</i>	\$1,000	(\$700)
	<i>Project Healing Waters</i>	\$500	(\$500)
	<i>USO Hot Dog Fridays</i>	\$600	(\$0)
	<i>Meets Donation Criteria /Vote</i>	\$500	(\$0)
E	STEM	\$3,000	(\$1850)
	<i>Budgeted Amounts</i>		
	<i>QC Elite FIRST Robotics Team</i>	\$600	(\$600)
	<i>Additional events and amounts to be developed by Celia Hadden</i>		
F	Industrial Base Cap	\$750	(\$0)
G	Civilian Events/Activities	\$1200	(\$600)
	<i>Budgeted Amounts:</i>		
	<i>WID Golf</i>	\$200	(\$200)
	<i>RIAWC Golf</i>	\$500	(\$500)
	<i>Meets Donation Criteria /Vote</i>	\$500	(\$0)
H	Other Discretionary Donations	\$500	(\$0)
	<i>Meets Donation Criteria /Vote</i>		

Note:

With budget approval by the board, the italicized amounts within the donation budget area represent the authorized upper amounts to donate, without further presentation to the board for vote. Such actions will be reported at the board meeting following, as part of the financial reporting. Such actions will be taken conditional on the event/request otherwise continuing to meet Chapter donation criteria, as well as the financial posture of the Chapter.