

**Iowa Illinois Chapter  
National Defense Industrial Association (NDIA)  
Board of Directors Meeting Minutes  
9 July 2013**

1. The Iowa Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites, Bettendorf, IA on 9 July 2013. Mr. George Rivard, Chapter President, called the meeting to order at 5:00 PM. Board members and Chapter officers present were Ms. Tammy Dean, Mr. Art Heyderman, Mr. John Masengarb, Mr. Billy Murphy, Mr. Bob Radkiewicz, and Mr. Rivard.
2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 14 May 2013 board meeting were electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes are posted on the Chapter's web site.
3. Treasurer's Report. Mr. Masengarb provided attendees with the treasurer's report for the period ending 30 June 2013. The report shows a computed bank balance of \$44,401.29 in the Chapter's checking and savings accounts. Income received during the period, \$37,144.41, was from small business symposium registrations, sponsorships, and booths and interest earned on the Chapter's savings account. Expenses for that two month period were \$108,761.21. The largest expenses, \$94,960.72 were for the small business symposium and \$12,000.00 in scholarships. The remaining expenditures were for the scholarship presentation ceremony, renewal of Chapter membership in the Quad Cities Chamber of Commerce, Quad Cities Military Salute Gala, Chapter web site annual maintenance costs, internet hosting fee, MG Greenberg awards and postage. Remaining budget commitments for the year are \$12,316.54. Mr. Radkiewicz made a motion to accept the treasurer's report. Ms. Dean seconded the motion; motion passed,
4. Awards. Mr. Rivard reported the Greenberg Lifetime Achievement Awards were presented to Mr. James DeWulf and Mr. Rob Roy in a ceremony held in the Vista International Operations Conference Room, June 18<sup>th</sup>, on Arsenal Island. Both recipients were instrumental in improved munitions industrial base management over the years, most recently in the development and application of the Industrial Base Assessment Tool. The awards were presented by Mr. Rivard. Among attendees were Ms. Trish Huber, Deputy to the Commander, Joint Munitions Command and Chapter board members Mr. Jim Morgan and Mr. Masengarb..
5. Donations. Mr. Rivard reported that a donation request from the Quad Cities Chamber of Commerce for a \$500 donation for the June 15th Quad Cities Military Salute Gala held at the Waterfront Convention Center was received. This event replaced the annual Army Birthday Ball. The planned donation to buy down the price of the tickets for junior military members attending the Birthday Ball was applied to this request. The Chapter also received a request from the Women in Defense Chapter supporting its annual golf outing. Our budget included a donation for this event. A donation of \$200 was provided. The Chapter received a "Thank You" from WID for our donation. Given our current financial status, the Chapter did not elect to pursue a sponsorship request for Lane Evans Patriot Seats at this year's Quad Cities River Bandits baseball games.
6. Scholarships. All thirteen academic year 2013-14 scholarships have been formally presented. A scholarship recognition ceremony was held at Modern Woodman Park May 19, 2013, prior to the Quad Cities River Bandits baseball game. Eight of our 12 scholarship recipients and their parents were present. Also scholarship recipients from the WID and Rock Island Arsenal AUSA Chapters were recognized. Scholarships to two Cedar Rapids area students were presented by Chapter board member, Mr. Alan Prowse, in a ceremony at Rockwell Collins. The last scholarship was presented by Mr. Masengarb at the June 18<sup>th</sup> Greenberg Lifetime Achievement Award ceremony.
7. Membership. Membership chairperson, Ms. Kim White, was unable to attend the board meeting but submitted the following membership statistics:

<b>Member Type</b>	<b>Count</b>
Government (free – 3 year)	249
NDIA IITSEC Individual (1 year)	1
NDIA Individual (free – 1 year)	1
NDIA Individual (life)	29
New NDIA Individual (3 year)	3
New NDIA Individual (5 year)	1
New NDIA Individual (Allied 1 year)	2
New WID Individual (1 year)	4
Renew NDIA Corporate	537
Renew NDIA Individual (1 year)	15
Renew NDIA Individual (3 year)	7
Renew NDIA Individual (5 year)	1
Renew WID Individual (1 year)	16
WID Individual (free)	1
WID-NDIA Government (free – 3 year)	139
<b>TOTAL</b>	<b>1006</b>

*(includes WID members)*

#### 8. Programs.

a. Mr. Masengarb reported that the 2013 Midwest Small Business Government Contracting Symposium was successfully held May 22<sup>nd</sup> and 23<sup>rd</sup> at the i wireless Center in Moline. Registration totaled 556 people. He provided board members with a recap of income and expenses. The profit from this year's symposium was \$2,502. Major reasons for the lower than expected profit were decreased attendance, no registration charge for government employees, carpeting and pad, and an event planner.

b. The Symposium Planning Committee held an after action report on June 27, 2013. The attendees listed what went well and improvements for next year's symposium. The committee also requested our NDIA board to discuss the title for the 2014 symposium, topics, and other government agencies to be invited. The board agreed to limit the geographic area to avoid any conflict with NDIA National's annual Small Business Symposium. The board requested continued emphasis on small business issues and presentations from GSA and DLA. The board instructed Mr. Masengarb to ask Mr. Paul Rumler to continue as Chair of the Symposium Planning Committee.

9 WID Report. A WID member was not present at the board meeting. Attendees were reminded of the August 2<sup>nd</sup> WID golf outing and its fashion show at the end of August.

#### 10. STEM.

a. Mr. Steve Mapley was unable to attend the meeting. He requested that board members be made aware of the 5<sup>th</sup> Annual QCESC Engineering Kids Day Camp July 22-26 at the Putnam Museum. Volunteers are needed. An email with the volunteer information was provided to board members. Mr. Masengarb noted that Mr. Mapley's STEM budget included a \$500 donation supporting this event. Subsequent to this meeting a \$500 check was provided to the Putnam Museum.

b. Mr. Mapley submitted the following STEM related activities for inclusion in the minutes:

(1) STEM Scholarship: Ms. Emily Knight was selected by the QCESC as the recipient of the 2013-2014 IA IL NDIA Chapter's STEM scholarship. Emily graduated from Moline High School this year. She was ranked 15<sup>th</sup> in her class with a 4.0 non-weighted GPA and an ACT score of 28. In school, she participated in Student Congress, Natural Helpers, Key Club, Link Crew, National Honor Society, and was captain of her soccer and basketball teams. She is also an Illinois State Scholar. Emily will major in engineering at Iowa State University.

(2) Our NDIA Chapter will again sponsor the Annual QCESC Engineering Kids Camp. Our sponsorship will pay tuition for underprivileged students to attend the camp. The camp will be held at the Putnam Museum. The goal is to reach over 500 students (grades 2-8). The camp is a collaboration between the QCESC, Putnam Museum, and Iowa State University College of Engineering who designed and leads the camp. Each one day camp will include three, fun educational hands-on activities including LEGO robotics with challenges for various study experience levels and will include 3D movie along with a cap, t-shirt, and lunch.

(3) Mousetrap Car Competition – Our chapter helped judge the annual QC Mousetrap Car Competition on April 13, 2013. Grade 4-7 students from several Iowa and Illinois schools participated in this one day competition.

11. Web Site. The Chapter President's June newsletter is posted on the web site. It includes the symposium as well as scholarship write-ups, and lifetime achievement awards. Updates were made to all the related sections as well as the Chapter History section to make it less time specific.

12. New/Other Business.

- a. Mr. Rivard reminded board members that inputs to the 2014 NDIA Top Issues are required by July 13<sup>th</sup>. Suspense to NDIA National is July 16<sup>th</sup>.
- b. Mr. Rivard submitted Chapter input to the 2013 Mega Directory to Ms. Molly Flanagan.
- c. Model Chapter application is to be submitted in early September. Mr. Rivard will be requesting chapter inputs from various board members. Inputs will be due not later than the end of August. Our primary input areas are STEM, financial data, membership statistics, scholarships, and donations that provide visibility to NDIA and its mission.
- d. Mr. Masengarb will prepare a FY 2014 chapter operating budget for review and approval at the September board meeting. The FY 2013 Financial Report is to be submitted in early October with the annual audit to follow in the late October/early November timeframe.
- e. Mr. Heyderman announced the next trip to the VA Hospital in Iowa City is scheduled for September 26<sup>th</sup>. Meet at the Iowa Machine Shed at 7:00 for breakfast with departure to Iowa City set for 8 am.

13. Ms. Dean made a motion to adjourn the meeting. Seconding the motion was Mr. Murphy. Motion passed and the meeting adjourned at 6:15 PM.

14. Next Board meeting is September 10, 2013 at 5:00 pm. **Bennigan's and the Home Ridge Inn & Suites are scheduled to be demolished in August. We will need to find another location for our board meetings. Meeting location for the September board meeting will be provided at a later date.**

*John Masengarb*  
*Secretary / Treasurer*