

**Iowa Illinois Chapter
National Defense Industrial Association (NDIA)
Board of Directors Meeting Minutes
13 November 2012**

1. The Iowa Illinois Chapter of NDIA Board of Directors held their bimonthly meeting at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites, Bettendorf, IA on 13 November 2012. Mr. George Rivard, Chapter President, called the meeting to order at 5:07 PM. Board members and Chapter officers present were Mr. Glenn Cannon, Ms. Tammy Dean, Mr. Art Heyderman, Mr. John Masengarb, Mr. Bob Radkiewicz, Mr. Rivard, and Ms. Kim White.

2. Prior Meeting Minutes. Mr. Rivard stated that the minutes from the 11 September 2012 board meeting had been electronically distributed for review and approval with those members in attendance. Recommended changes received during the staffing process were incorporated and the minutes were posted on the Chapter's web site. Mr. Radkiewicz made a motion to approve the minutes. Mr. Cannon seconded and the motion passed.

3. Treasurer's Report.

a. Mr. Masengarb provided attendees with the treasurer's report for the period ending 31 October 2012. The report shows a computed bank balance of \$77,069.99 in its checking and savings accounts. Income received during the period was interest earned on the Chapter's savings account. Expenses for that two month period were \$7,500.56. The largest expenses during the period were for scholarships and chapter donations approved at the September meeting. Remaining budget commitments for the year are \$68,935.55. Mr. Radkiewicz made a motion to accept the treasurer's report. Ms. Dean seconded the motion. Motion passed,

b. The Chapter's annual financial statement was prepared and submitted to NDIA National in October. The report shows a net gain of \$37,091 in FY 12.

c. Messrs. Steve Mapley, Jim Morgan and Radkiewicz performed an audit of the Chapter's financial records on 6 November 2012. The committee determined that there is reasonable assurance that (1) the financial statements give a true and fair view of the Chapter's financial activity and (2) the financial controls are adequate. The committee made two suggestions. The first was to include a copy of the Chapter's fiscal year budget and a list of the approved scholarship recipients in the backup documentation. Mr. Rivard forwarded the audit report to NDIA National where it was filed with our FY 12 annual financial report.

4. Donations. Mr. Rivard reported that thank you letters and notes for past donations were received from Jason's Box, Project Healing Waters Fly Fishing and the family of Walter Dray. Since the last board meeting the Chapter had received a request to support the Navy Birthday Ball. A donation request from the Rock Island Arsenal Welcome Club for the Chapter's continued support to its annual charity golf outing was received by Mr. Rivard. The Chapter's approved FY 13 budget includes \$400 to support this event. Mr. Rivard will inform the Welcome Club of our intent to continue our support and provide funds after the first of the year.

5. Scholarships. Mr. Rivard announced that the Rockwell Collins board member, Mr. Alan Prowse, has agreed to serve on the scholarship program. Mr. Masengarb provided Mr. Prowse information on the process the committee uses to evaluate applicants and developing the list of recipients. Mr. Radkiewicz made a motion to a minimum of \$2,000 but allow the scholarship committee the option to increase the scholarship amounts to reach the \$24,000 scholarship budget. Mr. Masengarb seconded the motion; motion passed.

6. Membership. Mr. Rivard reported the Chapter has 861 members. Ms. White is considering becoming the Chapter's membership chairperson. Ms. White has requested that she be provided list of the responsibilities of the membership chair. Mr. Masengarb will research Chapter files and provided results to Ms. White.

7. Programs.

a. Mr. Masengarb reported that planning for the 2013 Midwest Small Business Government Contracting Symposium is proceeding. He said the planning effort is further along this year than in previous years. A draft agenda with potential speakers has been prepared and circulated among the committee members for review and comment. Mr. Masengarb mentioned that an email blast was sent to all Chapter members looking for volunteers to serve on committees. Mr. Heyderman, Ms. Dean and Ms. White volunteered. Ms. White recommended that we talk with the Tennessee Valley Chapter to determine the impact of today's financial situation has had on attendance at their symposium being held this week.

b. The board discussed the possibilities of holding a meeting outside of the Quad Cities in the Spring. Several topics were discussed but nothing was finalized.

8. WID Report. Messrs. Mapley, Masengarb and Rivard and Ms. Vicky Miller attended Installation of the Iowa Illinois Women in Defense Chapter Secretary and Treasurer in October. Mr. Masengarb will be attending the WID-sponsored Murder Mystery Night this Friday, November 16, 2012.

9. STEM. Mr. Rivard attended the Quad City Engineering and Science Council appreciation dinner and Mallards hockey game on November 9, 2012. Mr. Mapley is working on a breakout of the FY 2013 STEM budget allocation that will be presented at the January 2013 board meeting.

10. Model Chapter Application. Mr. Rivard submitted our Chapter's application for designation as a Model Chapter in September. The application is posted on the Chapter's web site, www.ndia-ia-il.org.

11. New Business.

a. Mr. Al Kruse shared that Genova Technologies made the top 25 of largest 8a companies. Genova ranked 23rd with prime revenue of \$25.7M. The selection was made by Washington Technologies, "The online authority for government contractors and partners. Ms. Dawn Ainger is President/CEO and a Iowa Illinois Chapter board member.

b. Board members Messrs, Rivard, Mapley, Heyderman, and Masengarb represented our NDIA Chapter at the Rock Island Arsenal Chapter of the Association of the United States Army appreciation night on November 2, 2012.

c. Reservations have been made for board meetings to continue being held at Bennigan's Grill and Tavern in 2013. Meeting dates are January 8th, March 12th, May 14th, July 9th, September 10th, and November 12th.

12. Mr. Masengarb made a motion to adjourn the meeting. Seconding the motion was Mr. Heyderman. Motion passed and the meeting adjourned at 6:05 PM.

13. Next Board meeting is January 8, 2013 at Bennigan's Grill and Tavern in the Home Ridge Inn & Suites at 5:00 PM.

John Masengarb
Secretary / Treasurer